



HO-CHUNK NATION

DEPARTMENT OF THE TREASURY

PROCUREMENT DIVISION

January 18, 2019

ADDENDUM #2

ITB # HCNPEN10192018 Logo Pen Supply for Ho-Chunk Nation Gaming Facilities

Additions and Clarifications to Proposal

Questions and Answers

1. The Insurance requirement as stated in the bid documents for Professional Liability is \$1,000,000 per incident and \$1,000,000 Aggregate. This seems excessive for a project which is unlikely to exceed \$20,000 in total price, and will make us reconsider our bid based on the cost of the additional insurance. Our Professional Liability Insurance for E&O has limits of \$100,000 Each Loss/\$200,000 Aggregate, which seems to be more than enough for this project. Would you be willing to amend the amount of the insurance requirement for this project?

Answer: This is the Ho-Chunk Nation standard Insurance Requirement.

2. Are you looking for a specific style of pen? Do you know the model number? If you are not specifying a specific pen, what features are you looking for? (examples: twist vs. plunger vs. cap, stylus, rubber grip)

Answer:

Black River Falls – Javelin pen, two tone black & Red, HCG BRF logo in White.

Madison – TSCL TRI-STIC Clear Pens (Three Sided Pen)

Nekoosa – We always get the plunger. Patrons really seem to like the stylus. Other than that, we usually switch things up. We would be open to anything.

Wisconsin Dells – Yes, name of it is Slimster style pen.

Wittenberg – Rubber Grip is always nice with a stylus. Push or twist pen (no cap). Not a fat barrel...more of a narrow barrel with finer ink tip.

3. Do you have specific barrel colors & accent colors? Imprint/Logo Color? The Image in the Invitation to Bid looks like a black pen with white accents and white or grey imprint.

Answer:

Black River Falls – Barrel – Black , Accent-Red, Logo-White, Ho-Chunk (feather) Gaming with Black River Falls under and Phone # under that.

Madison – Minimum 4 barrel colors (2 sides: Logo in white, Phone number, Website info)

Nekoosa – Barrel colors don't matter. White logo on dark color barrels and black logo on light color barrels

Wisconsin Dells – Various barrel colors, with White logo.

Wittenberg – Preferably brand colors with logo. Would like to incorporate red in there somewhere.

4. Are you looking for a specific ink color? Black or Blue?

Answer: All black except for Black River Falls.

5. Do you have a minimum imprint size? Usually the height of the logo is restricted based on barrel size or manufacturer's capabilities.

Answer:

Black River Falls – N/A

Madison – Best fit for barrel size.

Nekoosa – Not sure on the size, but the imprint will have to fit our logo with web site and phone number.

Wisconsin Dells – Black.

Wittenberg – Logo, website, and telephone number

6. Will each pen have the same art or will the phone number vary by location?

Answer: Each location is separate.

7. Will these be ordered in bulk or will the totals consist of smaller orders throughout the year?

Answer: Ordered in Bulk.

8. What are the licensing requirements mentioned in 4.32?

Answer: Winning Bidder will need to register with Nation to become Approved Casino Vendor.

9. I can Quote In Stock or Overseas?

Answer: Please provide your best pricing in the best interest of the Nation.

10. When do you need pens by?

Answer: Each location will individually place orders as needed.

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