



HO-CHUNK NATION LEGISLATURE

Governing Body of the Ho-Chunk Nation

HO-CHUNK NATION LEGISLATURE ASSIGNMENT OF DUTIES TO TRIBAL SECRETARY

RESOLUTION 06-29-10 C

- WHEREAS,** on November 1, 1994, the United States Secretary of the Interior approved a new Constitution for the Ho-Chunk Nation, formerly known as the Wisconsin Winnebago Tribe; and
- WHEREAS,** the Ho-Chunk Nation ("Nation") is a federally recognized Indian Tribe, pursuant to the Indian Reorganization Act of 1934; and
- WHEREAS,** Article V, Section 2(a) of the Ho-Chunk Nation Constitution ("Constitution") gives the Ho-Chunk Nation Legislature ("Legislature") the power to make laws, including codes, ordinances, resolutions, and statutes; and
- WHEREAS,** Article V, Section 2(f) of the Constitution grants the Legislature the power to set the salaries, terms and conditions of employment for all governmental personnel; and
- WHEREAS,** Article V, Section 2(g) of the Constitution grants the Legislature the authority to set its own procedures, select its officers, and to enact laws governing attendance of its members, including penalties for absences; and
- WHEREAS,** Article V, Section 2(x) of the Constitution grants the Legislature the power to enact any other laws, ordinances, resolutions, and statutes necessary to exercise its legislative powers delegated by the General Council pursuant to Article III including but not limited to the foregoing list of powers; and
- WHEREAS,** under the Ho-Chunk Nation *Legislative Organization Act*, 2 HCC § 11, the Tribal Secretary of the Nation is an elected Legislator of the Nation, selected by the Legislature, who is responsible for signing Legislative Meeting Minutes, signing Resolutions, and other duties as may be assigned by the Legislature through a Resolution; and
- WHEREAS,** under the *Legislative Organization Act*, the Vice President of the Nation acts as the Executive Administrative Officer within the Legislative Office and in such capacity he exercises the following authorities with regard to Legislative Staff: signature authority for sick, annual, and Waksik Wosga leave applications, time sheets, and other routine and standard personnel Administrative functions; and
- WHEREAS,** the Legislature is in the process of reorganizing the Legislative Office, part of which includes the processing of paperwork related to personnel Administrative functions such as reclassifying, hiring, or transferring Legislative staff members; and

WHEREAS, to expedite the process of staffing and running the Legislative Office, and thereby improving the efficiency of the Legislature and service to tribal constituents, the Legislature finds it necessary to assign some of the routine and standard personnel Administrative office functions to the Tribal Secretary, to be shared with the Vice President; and

WHEREAS, under the *Legislative Organization Act*, 2 HCC § 11, Chapter II, Section 7b, the Legislature may assign other duties to the Tribal Secretary through a Resolution;

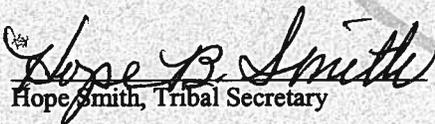
NOW THEREFORE, BE IT RESOLVED that the Legislature, pursuant to its Constitutional authority and the *Legislative Organization Act*, hereby assigns the following duties to the Tribal Secretary: Where the Vice President is unable to exercise the duties of Executive Administrative Officer within the Legislative Office for any reason, the Tribal Secretary is given signature authority for sick, annual, and Waksik Wosga leave applications, time sheets, and other routine and standard personnel Administrative functions; and

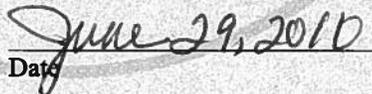
BE IT FURTHER RESOLVED that if the Tribal Secretary must exercise any such routine and standard personnel Administrative functions for the Legislative Office, the Vice President will be notified of such action; and

BE IT FURTHER RESOLVED that the duties hereby assigned to the Tribal Secretary shall be reflected in the *Legislative Organization Act*, 2 HCC § 11, Chapter II, Section 7, by including the following language as an amendment in that section as sub. c : "Where the Vice President is unable to exercise the duties of Executive Administrative Officer within the Legislative Office for any reason, the Tribal Secretary is given signature authority for sick, annual, and Waksik Wosga leave applications, time sheets, and other routine and standard personnel Administrative functions."

CERTIFICATION

I, the undersigned, as Tribal Secretary of Ho-Chunk Nation, hereby certify that the Legislature of the Ho-Chunk Nation, composed of 13 members of whom 10 constituting a quorum were present at a meeting duly called and convened and held that on the 29th day of June, 2010, the foregoing resolution was adopted at said meeting by an affirmative vote of 9 members, 0 opposed, and 1 abstaining, pursuant to the Article V, Section 2(a) and (x) of the Constitution of the Ho-Chunk Nation approved by the Secretary of the Interior on November 1, 1994, and that the foregoing resolution has not been rescinded or amended in any way. I further certify that this is a verified copy of said resolution.


Hope Smith, Tribal Secretary


Date