



Department of Administration
Division of Transportation
VEHICLE USE AGREEMENT

I, _____, agree to follow the policies and procedures of the Ho-Chunk Nation Transportation Manual; that I have received and read. I also attest that I possess a valid (non-occupational) driver's license and have personal automotive insurance. Furthermore, I have given copies of my driver's license and insurance information to my designated Primary Point of Contact to keep on file. I realize and acknowledge that Ho-Chunk Nation vehicles are not for personal use and may be driven for official purposes only. I understand that, should I violate the aforementioned guidelines, I may be suspended from use of Ho-Chunk Nation vehicles.

Initial below

_____ I will abide by the non-smoking policy when using Ho-Chunk Nation vehicles.

_____ I will abide by cell phone use as required by law. (No texting and driving)

Employee Name Date

Employee Signature Date

Supervisor Signature Date

Department/Division

Transportation Representative Date