



HO-CHUNK NATION
DEPARTMENT OF THE TREASURY
PROCUREMENT DIVISION

September 26, 2019

ADDENDUM #1

ITB HCNRECPAPERDWS2019

**PROVIDE RECYCLED COPY PAPER SUPPLY FOR HO-CHUNK
NATION GOVERNMENT & GAMING FACILITIES**

Answers to Vendor Questions

1. Do all locations have a means of getting product off the truck as to having a loading dock or might there be some special needs like a lift gate on the truck ? Also if product needs to be brought to the ground with a lift gate do you have a way to bring it into the building if needed or must the truck driver accomplish this?

Answer: All government locations will need a lift gate and delivery to the mail room or central receiving for the building.

2. Do any of the locations load up on paper at certain times of the year or mostly do they just spread it out from November through May ?

Answer: Spread it out.

3. When will the bid be awarded and would the deliveries start as soon as Nov 1 ? I ask this as to make sure we would have sufficient supply on hand.

Answer: After the bid has been evaluated & awarded deliveries could start by November 1st.

4 Might you consider a non recycled sheet if the price would be a big savings to you ? In other words can I also bid an alternate option ?

Answer: No – This bid is for Recycled paper as per specifications.

5. What percentage of recycled content i.e. 30% do you want us to bid on?

Answer: As per specifications.

6. Is the pricing held for 6 months or 1 year?

Answer: Pricing will be held for 6 months.

7. Will you pay for the product upfront or when delivered?

Answer: Product will be paid for after delivery & receipt of invoice.

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