



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

HEALTH INFORMATION SYSTEMS ENGINEER

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - BRF CLINIC & HOUSE OF WELLNESS

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230315D

Qualifications: Minimum of 4-year degree in Computer Science or Information Management and 4 years focused job experience. Minimum 2 years supervisory or project management experience. Minimum MCSE in Windows 2000 or 2003, CompTia Network+ Certification. Minimum Specialization (Select one): CCNA Certification, CompTia IT Project + Certification, Mitel Telecommunications. Experience with strategic planning and implementation in a business environment. Experience with routing, cabling, installation of network operating systems, switches, VLAN's and interfacing with multiple topologies and environments. Experience in troubleshooting, diagnosis and correction of system failures Proficient in project management of IS system and technological changes. Experience with WAN communications, troubleshooting and connectivity solution. Background in Tribal or Government programs; gaming operations; HIPAA requirements. Must be available for flexible work schedules; on call as needed. Valid driver's license, dependable transportation and proper insurance. **WORKING CONDITIONS:** Business casual, ADA-compliant facility.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

PHARMACY TECHNICIAN CARE COORDINATOR 1

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 16.94

Status: FULL-TIME

Job Code: 230315F

Qualifications: Graduate of a formal one-year training program and/or possess certification from the National Pharmacy Technician Board (PTCB) or equivalent is required. Prefer applicants who have a strong educational background in physical sciences, especially chemistry. Maintain CPR certification. Experience working in a pharmacy or related health care field. **WORKING CONDITIONS:** Ability to stand and walk for a full eight-hour shift required. Ability to work required long periods of standing, bending, reaching, and lifting boxes of medications weighing twenty pounds or less. Standing and walking are greater than 90% of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

SECURITY OFFICER - GRAVES

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-SECURITY

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 15.89

Status: FULL-TIME

Job Code: 230315H

Qualifications: Must be certified in First Aid and CPR. Must have basic knowledge of investigative procedures. **MUST BE BONDABLE.** Must be able to read, write and understand English. Must be able to speak effectively and clearly. Must be familiar with or willing to learn about alarm, access control, and identification systems and uses. Must have a basic knowledge or be willing to learn about security procedures, techniques, and systems. Must be of sound character with the ability to make sound judgments. Must have the ability to write clear and concise reports, and be able to work well with other casino and Tribal personnel. Must be able to take direction and complete all tasks and assignments in a timely manner. Must be physically able of performing all duties. Must have a high school diploma or GED equivalent. Must have a minimum of one year formal security or law enforcement training or experience (military or civilian). Security training or experience may be waived with a minimum of two years military service. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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SLOT SHIFT OPERATIONS MANAGER - VARIES

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-SLOTS

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 23.30

Status: FULL-TIME

Job Code: 230315J

Qualifications: High School Diploma or GED certificate required. Two year degree in Business Management preferred. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and licensable according to tribal policy. Must have (3) three years of experience in Slot Floor Operations and/or Repair and must have (3) three years of supervisory experience.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

WOMEN'S RECOVERY ADVOCATE 1ST SHIFT

Closing Date:

3/29/2023

DEPARTMENT OF HEALTH - BEHAVIORAL HEALTH

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: \$13.77

Status: FULL-TIME

Job Code: 230315L

Qualifications: High School Diploma or equivalent required. Graduate of State of Wisconsin Peer Specialist Training; certified in Wisconsin as a Certified Peer Specialist or become certified within one (1) year of hire. Must be 21 years of age or older. Must be free from problematic substance use for at least two (2) years immediately preceding hiring. Trained in Applied Suicide Intervention Skills Training (ASIST) and/or Safe TALK. Certified in Crisis Prevention Intervention (CPI) – nonviolent or become certified within one (1) year of hire. CPR certification or become certified within three (3) months of hire. Must have a valid driver's license and insurance. Must promote a healthy, non-abusive lifestyle. Must be able to maintain confidentiality. Lived experience with mental health, substance use, and co-occurring needs and knowledge of recovery principles. Must have experience or desire to work with people who have substance abuse disorders. Prior experience working with individuals with substance use disorders and co-occurring mental health disorders, preferred but not required. Experience with recovery processes. Experience with computers including Microsoft Windows, Word, Outlook, Excel, internet and email. **WORKING CONDITIONS:** Frequent sitting. Frequent walking. Must be able to climb stairs. Must be able to lift 25 pounds. Must be able to work with a diverse group of people. Must be respectful of diverse economic and cultural backgrounds. Must be able to work with residents in different stages of recovery. Must be able to work in stressful and unpredictable situations. Must stay awake during overnight hours. Some travel required.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

WOMEN'S RECOVERY ADVOCATE 2ND SHIFT

Closing Date:

3/29/2023

DEPARTMENT OF HEALTH - BEHAVIORAL HEALTH

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 15.07

Status: FULL-TIME

Job Code: 230315M

Qualifications: High School Diploma or equivalent required. Graduate of State of Wisconsin Peer Specialist Training; certified in Wisconsin as a Certified Peer Specialist or become certified within one (1) year of hire. Must be 21 years of age or older. Must be free from problematic substance use for at least two (2) years immediately preceding hiring. Trained in Applied Suicide Intervention Skills Training (ASIST) and/or Safe TALK. Certified in Crisis Prevention Intervention (CPI) – nonviolent or become certified within one (1) year of hire. CPR certification or become certified within three (3) months of hire. Must have a valid driver's license and insurance. Must promote a healthy, non-abusive lifestyle. Must be able to maintain confidentiality. Lived experience with mental health, substance use, and co-occurring needs and knowledge of recovery principles. Must have experience or desire to work with people who have substance abuse disorders. Prior experience working with individuals with substance use disorders and co-occurring mental health disorders, preferred but not required. Experience with recovery processes. Experience with computers including Microsoft Windows, Word, Outlook, Excel, internet and email. **WORKING CONDITIONS:** Frequent sitting. Frequent walking. Must be able to climb stairs. Must be able to lift 25 pounds. Must be able to work with a diverse group of people. Must be respectful of diverse economic and cultural backgrounds. Must be able to work with residents in different stages of recovery. Must be able to work in stressful and unpredictable situations. Must stay awake during overnight hours. Some travel required.

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WOMEN'S RECOVERY ADVOCATE 3RD SHIFT

Closing Date: 3/29/2023

DEPARTMENT OF HEALTH - BEHAVIORAL HEALTH

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: \$16.37

Status: FULL-TIME

Job Code: 230315N

Qualifications: High School Diploma or equivalent required. Graduate of State of Wisconsin Peer Specialist Training; certified in Wisconsin as a Certified Peer Specialist or become certified within one (1) year of hire. Must be 21 years of age or older. Must be free from problematic substance use for at least two (2) years immediately preceding hiring. Trained in Applied Suicide Intervention Skills Training (ASIST) and/or Safe TALK. Certified in Crisis Prevention Intervention (CPI) – nonviolent or become certified within one (1) year of hire. CPR certification or become certified within three (3) months of hire. Must have a valid driver's license and insurance. Must promote a healthy, non-abusive lifestyle. Must be able to maintain confidentiality. Lived experience with mental health, substance use, and co-occurring needs and knowledge of recovery principles. Must have experience or desire to work with people who have substance abuse disorders. Prior experience working with individuals with substance use disorders and co-occurring mental health disorders, preferred but not required. Experience with recovery processes. Experience with computers including Microsoft Windows, Word, Outlook, Excel, internet and email. WORKING CONDITIONS: Frequent sitting. Frequent walking. Must be able to climb stairs. Must be able to lift 25 pounds. Must be able to work with a diverse group of people. Must be respectful of diverse economic and cultural backgrounds. Must be able to work with residents in different stages of recovery. Must be able to work in stressful and unpredictable situations. Must stay awake during overnight hours. Some travel required.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

DINING ROOM SERVICES MANAGER

Closing Date: 3/29/2023

DEPARTMENT OF BUSINESS - HCG-MADISON-F&B

Location: MADISON

Submit: Application and Resume

Pay Rate: \$18.14

Status: FULL-TIME

Job Code: 230315B

Qualifications: COLLEGE DEGREE OR RELATED EXPERIENCE. MINIMUM 3 YEARS PREVIOUS RESTAURANT MANAGEMENT SUPERVISION.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

FOOD SERVER

Closing Date: 3/29/2023

DEPARTMENT OF BUSINESS - HCG-MADISON-F&B

Location: MADISON

Submit: Application

Pay Rate: 9.68

Status: FULL-TIME/PART-TIME

Job Code: 230315C

Qualifications: High school diploma or equivalent desired. Must be able to lift 50 pounds. Will train, some food experience helpful.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

LEAD COOK

Closing Date: 3/29/2023

DEPARTMENT OF BUSINESS - HCG-MADISON-F&B

Location: MADISON

Submit: Application and Resume

Pay Rate: 15.73

Status: FULL-TIME/PART-TIME

Job Code: 230315E

Qualifications: High School diploma or equivalent AND a minimum of 3 years cooking experience with solid background in more than one concept. Good knowledge of all line cooks stations and ability to perform them efficiently. Good communication and motivation skills. State sanitation certification. Must maintain confidentiality.

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SECURITY OFFICER - VARIES

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-SECURITY

Location: MADISON

Submit: Application and Resume

Pay Rate: 18.14

Status: FULL-TIME

Job Code: 230315I

Qualifications: Must be certified in First Aid and CPR. Must have basic knowledge of investigative procedures. MUST BE BONDABLE. Must be able to read, write and understand English. Must be able to speak effectively and clearly. Must be familiar with or willing to learn about alarm, access control, and identification systems and uses. Must have a basic knowledge or be willing to learn about security procedures, techniques, and systems. Must be of sound character with the ability to make sound judgments. Must have the ability to write clear and concise reports, and be able to work well with other casino and Tribal personnel. Must be able to take direction and complete all tasks and assignments in a timely manner. Must be physically able of performing all duties. Must have a high school diploma or GED equivalent. Must have a minimum of one year formal security or law enforcement training or experience (military or civilian). Security training or experience may be waived with a minimum of two years military service. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

SURVEILLANCE AGENT - SWINGS/GRAVES

Closing Date:

Open Until Filled

GAMING COMMISSION - GAMING COMMISSION

Location: NEKOOSA

Submit: Application

Pay Rate: 18.29

Status: FULL-TIME

Job Code: 230315K

Qualifications: Must possess a high school diploma or equivalent. Must have at least one year of higher education. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be able to obtain a Gaming License. Possession of working vehicle, valid driver's license and proper insurance. Must have some experience in surveillance/military or criminal justice related field, one (1) year preferred. Four (4) years of casino gaming experience will waive surveillance or criminal justice requirement. WORKING CONDITIONS Must have eyesight correctable to 20/20 with no color blindness. Be able to sit for extended periods of time and observe in close quartered areas. Must be able to work flexible hours as required by the Surveillance Department. Be able to work in a low light environment. Be able to work in a smoke filled environment (gaming floor). Be able to observe CCTV monitors for extended periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

COUNT TEAM MEMBER - GRAVES

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-COUNT

Location: WITTENBERG

Submit: Application

Pay Rate: 18.84

Status: FULL-TIME/PART-TIME

Job Code: 230315A

Qualifications: Must have a high school diploma or equivalent. MUST BE BONDABLE. Must be able to obtain a gaming license. Valid driver's license, dependable transportation and proper insurance is preferred. One year experience in responsible cash handling position is required. One (1) year experience in the knowledge of computer systems, personal computers and applications is preferred. WORKING CONDITIONS: Required to work a flexible schedule including extended hours, weekends and holidays. Must have dexterity in both hands. Work area is NOT smoke, noise or dust free. Ability to squat, twist, bend, lift, carry, grasp, walk, and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

RETAIL ASSOCIATE

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - WHITETAIL-WITTENBERG

Location: WITTENBERG

Submit: Application

Pay Rate: \$15.51

Status: FULL-TIME

Job Code: 230315G

Qualifications: High school diploma or equivalent. No prior criminal record in the past seven (7) years. CPR and Food Safety Certification is required within 6 months of hire. None Listed. WORKING CONDITIONS: Position is in the convenience store environment. Able to lift a maximum of fifty (50) pounds from floor to shelf. Able to work nights, weekends and holidays as assigned. All conditions from hot/humid to sub-zero weather. Travel for training as necessary.

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WOMEN'S RECOVERY SPECIALIST

Closing Date: 3/29/2023

DEPARTMENT OF HEALTH - BEHAVIORAL HEALTH

Location: WITTENBERG

Submit: Application and Resume

Pay Rate: \$17.73

Status: FULL-TIME

Job Code: 2303150

Qualifications: Must have a high school diploma or equivalent. Graduate of State of Wisconsin Peer Specialist Training; certified in Wisconsin as a Certified Peer Specialist OR become certified within one (1) year of hire. Must be 21 years of age or older. Must be free from problematic substance use for at least two (2) years immediately preceding hiring. CPR certification. Certified Peer Recovery Specialist preferred. Must have a valid driver's license (with safe driving record), automobile and sufficient insurance. Must promote a healthy non-abusive lifestyle. Lived experience with mental health, substance use, and co-occurring needs and knowledge of recovery principles. Must have experience or desire to work with people who have substance abuse disorders. Experience with computers including; Microsoft Windows, Word, Outlook and Excel. Internet and email. Experience with advocating for people who need help. **WORKING CONDITION:** Work is performed primarily in the community serving people with mental health, substance use and life needs. Work schedule to meet the needs of the people being served. It requires an ability to go up and down stairs and lift/carry 20 pounds. Must be able to work in a diverse group of people. Must be respectful of diverse economic and cultural backgrounds. Must be able to work with residents in different stages of recovery. Must be able to work in stressful and unpredictable situations. Must be able to transport residents to appointments.

PREVIOUS POSTINGS - FOR ALL FACILITIES

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

BANQUET HOUSEMAN (VARIES)

Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: BARABOO

Submit: Application

Pay Rate: 10.39 + TIPS Status: FULL-TIME/PART-TIME

Job Code: 230201M

Qualifications: High School diploma or GED equivalent, or must be working toward earning a High School diploma or GED equivalent, required. **EXPERIENCE:** Must have previous Food & Beverage and/or Convention Center experience. Audio visual experience a plus. **KNOWLEDGE:** Knowledge of Hotel and Convention Center industry preferred. Knowledge of audio visual equipment setup and/or maintenance preferred. **PHYSICAL REQUIREMENTS:** Must be able to reach, bend, crouch, twist, lift, and carry. Must be able to lift, push, or pull 50+ pounds. Able to be on feet for 8+ hours per day. Able to move in a fast paced environment. **WORKING CONDITIONS:** Must be able to work inside and outside of building as needed. Must be able to work, briefly, in a smoking environment if needed. Must be able to work around loud noise.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

BEVERAGE SERVER

Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: BARABOO

Submit: Application

Pay Rate: 9.23

Status: FULL-TIME

Job Code: 230308C

Qualifications: Will train. Some food experience helpful.

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CAGE CASHIER (SWING)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-CAGE

Location: BARABOO

Submit: Application

Pay Rate: 15.02+TIPS Status: FULL-TIME/PART-TIME

Job Code: 230111H

Qualifications: Must have High School Diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Must follow chain-of-command. One (1) to three (3) years appropriate experience. WORKING CONDITIONS: Casino setting loud, office setting. Cannot be colorblind. Must have good eyesight and full dexterity in both hands. Infrequent lifting of up to 100 lbs. Primary lifting requirements is 10-25 lbs. on consistent basis. Must be able to stand stoop and bend for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

CAGE MANAGER (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-CAGE

Location: BARABOO

Submit: Application and Resume

Pay Rate: 26.56 Status: FULL-TIME

Job Code: 230301C

Qualifications: Must have high school diploma or GED. Minimum two (2) year degree in financial or business field with GPA of 3.0 (B) or better or comparable education. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Minimum of four (4) years combined education/experience in banking or financial field. WORKING CONDITIONS: Office setting and casino environment. Flexible working hour's availability. Primary lifting requirements is 10-25 pounds on a consistent basis/must be able to walk. Stoop bend and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

COUNTER SERVER/CASHIER

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: BARABOO

Submit: Application

Pay Rate: \$11.54 Status: FULL-TIME/PART-TIME

Job Code: 230308H

Qualifications: Should have experience in work with assembling food products/merchandising. High school diploma or GED.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

DISHWASHER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: BARABOO

Submit: Application

Pay Rate: 11.54 Status: FULL-TIME/PART-TIME

Job Code: 230222Y

Qualifications: Will train. High school diploma or equivalent desired.

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EMERGENCY MEDICAL TECHNICIAN (1ST,2ND & 3RD SHIFTS) Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-SECURITY

Location: BARABOO

Submit: Application, Resume and Transcripts Pay Rate: 17.33 Status: FULL-TIME/PART-TIME Job Code: 230111A

Qualifications: Must have a high school diploma or equivalent. A valid/current State of Wisconsin Emergency Medical Technician License is required. A current Healthcare Professional level CPR certification is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Maintain complete patient confidentiality. Must be bondable. Must be able to obtain and maintain a Gaming License. Must have reliable transportation, a valid driver's license and proper insurance where applicable. Must be able to write, speak, and understand English. Must be physically able to perform all duties. Security experience is preferred.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

GUEST SERVICE REPRESENTATIVE (3P-1130P) Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-HOTEL

Location: BARABOO

Submit: Application Pay Rate: 15.02 Status: FULL-TIME Job Code: 230201H

Qualifications: High school graduate or equivalent. Must have valid driver's license, dependable transportation, and proper insurance. Must have 1 year of customer service experience. Must have a minimum of 3 months of cash handling experience. Previous experience with a Hotel Property Management System preferred. WORKING CONDITIONS: Office setting with ability to stand for long period of time. Able to work carried hours, shifts, including evening, and weekends if needed.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

HCN LAW ENFORCEMENT OFFICER (VARIES) Closing Date: Open Until Filled

DEPARTMENT OF JUSTICE - LAW ENFORCEMENT BUILDING

Location: BARABOO

Submit: Application, Resume and Transcripts Pay Rate: 24.25 Status: FULL-TIME Job Code: 230125J

Qualifications: Completed at least a two (2) year Associate Degree from an accredited collegiate or technical college in Criminal Justice or Law Enforcement. Must not be convicted of any felony or domestic abuse violation or any other conviction in other states that would constitute a felony in the State of Wisconsin in order to qualify for carrying a firearm. Must be able to pass a formal comprehensive background check. Must be a certified law enforcement officer by the State of Wisconsin Training and Standards Board or have the capacity to attain this certification within six (6) months of start of employment. Must maintain residency in one of the 14 county service areas within the Ho-Chunk Nation. Must have a valid Wisconsin motor vehicle operator's license and proper insurance. Shall have at least two (2) years' experience working in the field of law enforcement. Professional training/experience firing weapons. Experience with defensive driving. Experience operating police equipment, i.e. radios, sirens, maneuvering vehicle during a car chase. WORKING CONDITIONS Patrolling Ho-Chunk Nation communities and properties on Ho-Chunk Nation lands.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

HEAVY DUTY CLEANER (NIGHT SHIFT) Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

Location: BARABOO

Submit: Application Pay Rate: 16.17 Status: FULL-TIME/PART-TIME Job Code: 230111I

Qualifications: High School Diploma or equivalent is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Maintain in compliance with the Ho-Chunk Nation Occupational and Safety and Health Program Act of 2002. Must be bondable. Dependable transportation is required. Maintain confidentiality. Minimum of one (1) year experience of utilization of industrial machinery. Prior professional experience is preferred: Knowledge, understanding, or previous training of cleaning, chemicals, and applications. WORKING CONDITIONS: Able to work nights, weekends, and holidays as assigned. Smoking atmosphere. All conditions related to weather. Must be able to stoop, kneel, reach, stretch, push, pull, bend, twist, lift, and climb.

- N** *Ho-Chunk Preference will be applied in hiring.
- O** *A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
- T** *All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.
- E** *Some of the jobs posted may require a gaming license.
- *All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

HVAC TECHNICIAN (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

Location: BARABOO

Submit: Application and Resume

Pay Rate: 19.63

Status: FULL-TIME

Job Code: 230215I

Qualifications: High School Diploma or equivalent, GED. One year vocational training and/or two years minimum experience. Must have HVAC background, working knowledge of HVAC and computer components. Must have knowledge of HVAC compressor and related equipment. Basic knowledge of air conditioning units and heating.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

LANDSCAPER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

Location: BARABOO

Submit: Application and Resume

Pay Rate: 16.17

Status: FULL-TIME

Job Code: 230111B

Qualifications: General knowledge and experience of operating heavy equipment. Must have horticultural knowledge. Must be willing to work under all kinds of weather conditions from hot and humid, to sub-zero weather. Must be able to bend, stoop, stand, and walk. Work under minimal supervision, be able to follow through on assignments, and have a cheerful disposition. Must be mechanically inclined, have good dexterity, and manual skills. Must have mechanical knowledge and aptitude to construct theme arrangements. Must have a valid Class B, CDL driver's license, liability insurance, and reliable transportation to work. Demonstrate initiative, self-motivation and the ability to work in a team setting. Must be able to communicate effectively with employees and patrons, be able to read, write, and understand English. Able to perform duties safely and efficiently. Must be in good physical condition, heavy lifting required, must be able to lift 50lbs. Must be bondable and licensable according to Tribal Policy. High school diploma or equivalent, and two years of appropriate experience. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

LAUNDRY ATTENDANT (DAYS/NIGHTS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-HOTEL

Location: BARABOO

Submit: Application

Pay Rate: 11.54

Status: FULL-TIME

Job Code: 230208F

Qualifications: High school graduate or equivalent. Must be bondable and licensable according to Tribal Policy. Housekeeping/laundry experience a plus. Must be able to work under these environmental conditions: Indoors/Outdoors, Hot/Cold temperatures, and Fumes/Odors including smoke. Must have good dexterity, manual skills, and good eye sight, cannot be color blind. Must be able to lift, push and carry heavy loads. Must not be allergic to cleaning chemicals or be sensitive to heat. Stand/walk 75%, pushing/pulling 75%, sit 5%, bend 25%, twist 25%, stoop 25%, climb 5%, lift/reach 25%. Must be able to lift 25lbs.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

LEAD COOK (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: BARABOO

Submit: Application

Pay Rate: 15.02

Status: FULL-TIME/PART-TIME

Job Code: 230201O

Qualifications: High School diploma or equivalent AND a minimum of 3 years cooking experience with solid background in more than one concept. Good knowledge of all line cooks stations and ability to perform them efficiently. Good communication and motivation skills. State sanitation certification. Must maintain confidentiality.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

MAINTENANCE SPECIALIST (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

Location: BARABOO

Submit: Application and Resume

Pay Rate: 16.17

Status: FULL-TIME

Job Code: 230111C

Qualifications: High School diploma or equivalent. One (1) to Two (2) years of general maintenance experience. Demonstrated working knowledge of electrical, plumbing, HVAC, masonry, and carpentry and grounds. Demonstrated working knowledge of inventory of all units, tools, and materials of real property. Demonstrated working knowledge of techniques involved in inspections, analyzing, and repair of simple to complex maintenance problems. Demonstrated working knowledge of chemical usage, storage, and disposal preferred. Demonstrated working knowledge of personal protective equipment preferred. Must be bondable. Able to work nights, weekends, and holidays as assigned. Must have a valid driver's license, Dependable transportation and proper insurance Smoking environment. All conditions from hot/humid to sub-zero weather.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

MAINTENANCE SUPERVISOR (930P-8A)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

Location: BARABOO

Submit: Application and Resume

Pay Rate: 21.94

Status: FULL-TIME

Job Code: 230215J

Qualifications: High School Diploma or equivalent and two (2) to four (4) years of combined education/experience in relevant field. Two (2) years of supervisory experience. Demonstrated working knowledge of building systems, HVAC, electrical, structural, plumbing, masonry, carpentry and grounds. Demonstrated working knowledge of inventory of all units, tools and materials of real property. Demonstrated working knowledge of techniques involved in inspections, analyzing and repair of simple to complex maintenance problems. Demonstrated working knowledge of chemical usage, storage, and disposal. Demonstrated working knowledge of personal protective equipment. Cost analysis for materials in the repair of buildings. Knowledge of Microsoft Office products. Must be bondable. Able to work nights, weekends, and holidays as assigned. Must have a valid driver's license, dependable transportation and proper insurance. WORKING CONDITIONS: Smoking environment. All conditions from hot/humid to sub-zero weather.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

PRODUCTION COOK (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: BARABOO

Submit: Application

Pay Rate: 11.99

Status: FULL-TIME/PART-TIME

Job Code: 230201P

Qualifications: Excellent cooking skills, able to follow proper sanitation and food safety guidelines. High school diploma or GED. 1-3 years of appropriate experience preferred.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

RESTAURANT BEVERAGE SERVICES SUPERVISOR (NIGHTS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: BARABOO

Submit: Application

Pay Rate: 15.02

Status: FULL-TIME

Job Code: 230125O

Qualifications: High school diploma or GED. Minimum 1-year bar management with at least one-year supervisor experience.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

REVENUE AUDITOR (1ST)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-REVENUE

Location: BARABOO

Submit: Application and Resume

Pay Rate: 16.17

Status: FULL-TIME

Job Code: 230301H

Qualifications: Two (2) year Associates Degree in Auditing, Accounting, or Business field is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must be able to obtain a Gaming Class II and/or III Gaming License. Minimum of two (2) year auditing or business field experience. Maintains a safe and healthy work place environment. The department manager ensures that all employees of the department receive appropriate training, counseling, and understand all of the applicable procedures so that they can safely do their assigned work. **WORKING CONDITIONS:** Must be able to work varying schedules in order to meet the needs of the operation. Inside work, seated at desk, for the majority of the day. Some lifting and standing required.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

ROOM ATTENDANT (DAYS/NIGHTS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-HOTEL

Location: BARABOO

Submit: Application

Pay Rate: 16.17

Status: FULL-TIME/PART-TIME

Job Code: 230208L

Qualifications: Preferred High school diploma or equivalent is preferred. Previous hotel-related experience beneficial. Must be 18 years of age or older. Must be able to read, write, and follow written documentation and verbal instruction. Must be bondable. **WORKING CONDITIONS:** Must be able to perform the Physical Demand requirements as a Room Attendant. Able to stoop, kneel, reach, push, pull, bend, twist, lift and climb. Position requires visual acuity, color perception, sense of smell, and eye-hand coordination. Continually lift up to 25 pounds occasionally lift up to 50 pounds, and seldom lift up to 100 pounds, with assistance. Must be able to work in a smoking environment. Must be able to work holidays, weekends, varying hours, and forty-hours/week. Must be able to work with various chemicals. Must be able to wear Personal Protective Equipment, including required Safety Shoes. Must be able to take orders, receive multiple requests, follow directions, complete a high workload of duties, complete additional training, and adhere to a dress code. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

SECURITY OFFICER (2ND & 3RD SHIFTS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-SECURITY

Location: BARABOO

Submit: Application and Resume

Pay Rate: 17.33

Status: FULL-TIME

Job Code: 230111E

Qualifications: Must have a high school diploma or GED equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must be able to obtain and maintain a Gaming License. Must maintain confidentiality. Must have reliable transportation, a valid driver's license and proper insurance where applicable. Must have a minimum of one (1) year formal security or law enforcement training or experience (military or civilian). Security training or experience may be waived with a minimum of two (2) years military service. **WORKING CONDITIONS:** May be exposed to a smoking environment frequently. May be exposed to an elevated noise level. While performing the duties of this job, is required to stand, walk, talk and hear. Is occasionally required to sit, run, climb, balance, stoop, kneel, crouch and crawl. Is occasionally required to lift and/or move up to twenty five (25) pounds and may be required to lift and/or move up to one hundred (100) pounds or more with assistance. May occasionally be exposed to all outside weather conditions for extended periods. Ability to work irregular hours and extended shifts including late nights, early mornings, weekends and holidays.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

SENIOR MARKETING MANAGER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-MARKETING

Location: BARABOO

Submit: Application, Resume and Letter of Application

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230222S

Qualifications: Bachelor's degree in marketing, Masters of Business Administration (MBA) preferred. Ten (10) years of casino comprehensive and varied marketing experience, including media buys, promotions, campaigns, and product branding. Five (5) years of supervisory management experience. Must be bondable. Valid driver's license, dependable transportation, and proper insurance required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

SHUTTLE DRIVER (ALL SHIFTS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS - TRANSPORTATION

Location: BARABOO

Submit: Application

Pay Rate: 13.85

Status: FULL-TIME

Job Code: 230125P

Qualifications: High School Diploma or equivalent, GED. Must currently hold and provide proof of Commercial Driver's License with a passenger endorsement, and proper insurance. Must be able to possess a gaming license. Must be a custodian of gaming supplies or cash. Knowledge of gaming is a plus. **WORKING CONDITIONS:** Must be able to work in a smoking environment. Must be able to work in extreme weather conditions. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

SOUS CHEF (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: BARABOO

Submit: Application and Resume

Pay Rate: 19.63

Status: FULL-TIME

Job Code: 230201Q

Qualifications: Ensures kitchen equipment and facilities are maintained in safe and sanitary condition. Participates in food cost planning and control administration. Promotes positive public relations. Performs other duties as assigned by supervisor. College degree (may substitute additional experience for degree) 2-4 years of appropriate experience. Strong organization, culinary, and supervisory skills. State Bar certification required. Health card required. Must have a valid driver's license, liability insurance, and dependable transportation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

SURVEILLANCE AGENT

Closing Date:

3/22/2023

GAMING COMMISSION - HCG-WI DELLS-SURVEILLANCE

Location: BARABOO

Submit: Application and Resume

Pay Rate: 19.63

Status: FULL-TIME

Job Code: 230308V

Qualifications: Must possess a high school diploma or equivalent. Must have at least one year of higher education. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be able to obtain a Gaming License. Possession of working vehicle, valid driver's license and proper insurance. Must have some experience in surveillance/military or criminal justice related field, one (1) year preferred. Four (4) years of casino gaming experience will waive surveillance or criminal justice requirement. **WORKING CONDITIONS** Must have eyesight correctable to 20/20 with no color blindness. Be able to sit for extended periods of time and observe in close quartered areas. Must be able to work flexible hours as required by the Surveillance Department. Be able to work in a low light environment. Be able to work in a smoke filled environment (gaming floor). Be able to observe CCTV monitors for extended periods of time.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX

SURVEILLANCE CCTV TECHNICIAN

Closing Date: 3/22/2023

GAMING COMMISSION - HCG-WI DELLS-SURVEILLANCE

Location: BARABOO

Submit: Application and Resume

Pay Rate: 19.63

Status: FULL-TIME

Job Code: 230308W

Qualifications: High school diploma or equivalent. Must have one (1) year of higher education in CCTV courses or pertinent electronics field or one (1) year working knowledge/experience in the video technician field. Degree in electronic technology preferred. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be able to obtain a Gaming License. Possession of working vehicle, valid driver's license and proper Insurance. One (1) year working knowledge/experience in the video technician field
WORKING CONDITIONS Must have eyesight correctable to 20/20 with no color blindness. Travel required in and out of state. Must be able to work flexible hours as required by the Surveillance Division. Be on-call as needed. Be able to work in a low light environment. Be able to work in a smoke filled environment (gaming floor). Must be physically able to work at heights in excess of 10 feet. Confined spaces. Manual labor.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CERTIFIED NURSING ASSISTANT (8A-430P)

Closing Date: Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: BARABOO/HOW

Submit: Application and Resume

Pay Rate: 15.02

Status: FULL-TIME

Job Code: 230222D

Qualifications: Must have high school diploma or equivalent. Certified Nurse Assistant certification is required. Current First Aid/CPR certification or must be obtained within one (1) month of hire date. Must be 21 years of age or older. Must promote a healthy, non-abusive lifestyle. Valid Driver's license, dependable transportation and proper insurance are required. WORKING CONDITIONS: All health care services are in the home and community setting. Traveling is a necessity. Be available to work in other Health office locations as assigned by supervising CHN and CHN Supervisors. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CLINIC REGISTERED NURSE (8A-430P)

Closing Date: Open Until Filled

DEPARTMENT OF HEALTH -

Location: BARABOO/HOW

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230201D

Qualifications: Graduation from an accredited school of nursing. Two (2) year degree is required. Four (4) year degree is preferred. Possess a current State of Wisconsin RN license in good standing or be eligible for licensure. Possess and maintain current CPR and ACLS certification. Successfully complete the Registered Nurse (RN) skills checklist within 90 days of hire. Possess a valid driver's license, dependable transportation, and vehicle insurance. Must maintain a patient confidentiality in accordance with Department Policy, Privacy Act/HOIPPA regulations. Promote a healthy, non-abusive lifestyle. WORK CONDITIONS: Potential exposure to hazardous and bio-hazardous materials. Must be able to lift up to 35lbs. Assistive devices available for situations requiring lifting above 35lbs. Requires ability to wear gloves and other protective equipment. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207(c) and shall be subject to a background investigation as a condition of employment.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

PATIENT SERVICES COORDINATOR

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - HEALTH-FINANCE-HOW

Location: BARABOO/HOW

Submit: Application and Resume

Pay Rate: 14.18

Status: FULL-TIME

Job Code: 2303080

Qualifications: High school diploma or GED. Valid driver's license, dependable transportation, and proper insurance. Must live and promote a healthy lifestyle. Six (6) months experience required in a similar service-orientated industry. One (1) year related work experience preferred. Basic computer knowledge and skills are required. Must ensure that all duties are performed in strict compliance with the Privacy Act/HIPAA in maintaining confidentiality. Ability to sit at a computer workstation for long periods of time (greater than 80% of the time) with intermittent standing and walking throughout an eight (8) hour shift. Possess the necessary hand dexterity for typing and writing for long periods of time. Ability to view computer screens for long periods of time. Maintain a clean and healthy work environment. This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets, and other electrical office equipment. Travel may be required for job related trainings.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

ACCOUNTANT 2 (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-FINANCE

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230118A

Qualifications: A two (2) year Associate's Degree in Accounting is required. Minimum of four (4) years general ledger experience or a combination of a four year degree and two (2) years general ledger experience. Minimum of two (2) years supervisory experience is required. Must be bondable and be able to obtain a Class II and/or III Gaming License. Must be able to work varying schedules in order to meet the needs of the operation. Must have a valid driver's license, dependable transportation and proper insurance. WORKING CONDITIONS: Inside work, seated at desk for the majority of the day. Some light lifting and some standing required. Must be able to work varying schedules in order to meet the needs of the operation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

BANK SUPERVISOR

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-BINGO

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: \$15.89

Status: FULL-TIME

Job Code: 230308B

Qualifications: Knowledge of Generally Accepted Accounting Principles and Procedures. Some knowledge of modern business administration. Ability to speak and write effectively, able to work with minimal supervision, trustworthy. Minimum of two years' experience in general accounting, bookkeeping or responsible cash handling, some work in accounting. Willing and able to complete a University Extension class on how to supervise employees. Keyboard and computer skills desired. MUST BE BONDABLE. No record or felony conviction within the last 10 years. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

BANKER CASHIER

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-BINGO

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: \$12.71

Status: FULL-TIME

Job Code: 230308A

Qualifications: Must have high school diploma or equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must have demonstrated competence in the use of mathematical skills. WORKING CONDITIONS Loud, smoky, fast-paced environment. Must be able to lift up to 20lbs.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

BINGO FLOOR CLERK

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-BINGO

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: \$10.59

Status: FULL-TIME

Job Code: 230308D

Qualifications: Must have a high school diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must be free of money related convictions. Steady and dependable work record with a minimum of one (1) year prior work experience with cash registers. WORKING CONDITIONS: Must be able to stand and walk for long periods of time. Must be able to lift and carry up to 35lbs. Must be able to work in a smoking environment.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

BOARD OF DIRECTORS - DEPARTMENT OF JUSTICE

Closing Date:

3/22/2023

DEPARTMENT OF JUSTICE - JUSTICE

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: DOQ

Status: NONE SELECTED

Job Code: 230308E

Qualifications: Director shall possess leadership skills and communicate as Board committed to mission of the Department. Director must be an enrolled Ho-Chunk tribal member 25 years of age or older. A FBI background check is required for all Board of Director nominees as per Resolution 04-08-13K. A director must not have a conviction of, or entry of a plea of guilty or no contest to, any of the following, in any jurisdiction within the past ten (10) years. A felony. Any crime of dishonesty, including, but not limited to, fraud, misrepresentation, theft or deception in any form.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

BUS DRIVER (8A-4P)

Closing Date:

Open Until Filled

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 13.77

Status: FULL-TIME

Job Code: 230201A

Qualifications: Must have a High School Diploma or equivalent. Must have a valid driver's license, CDL with an S endorsement, dependable transportation and proper insurance. Must be able to pass all federal and state licensing requirements to include background checks, annual physical, and TB screening. Must possess or be willing to obtain CPR/AED and First Aid training within 90 days of employment and update as needed. Must complete Early Childhood I & II within 12 months of employment. Three (3) years good driving record. WORKING CONDITIONS The duties of this position are primarily performed on the bus and in a classroom setting.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

CAGE CASHIER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-CAGE

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 13.77

Status: FULL-TIME

Job Code: 230222A

Qualifications: Must have High School Diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Must follow chain-of-command. One (1) to three (3) years appropriate experience. WORKING CONDITIONS: Casino setting loud, office setting. Cannot be colorblind. Must have good eyesight and full dexterity in both hands. Infrequent lifting of up to 100 lbs. Primary lifting requirements is 10-25 lbs. on consistent basis. Must be able to stand stoop and bend for long periods of time.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

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CAGE SHIFT SUPERVISOR (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-CAGE

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 19.06

Status: FULL-TIME

Job Code: 230222X

Qualifications: Must have high school diploma or GED. . All casino employees will be subject to the Criminal and background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Maintain confidentiality and professionalism at all times. Two (2) years training in accounting or related field. Three years' experience in bookkeeping, accounting or responsible cash handling. Computer and supervisory experience desirable. WORKING CONDITIONS: Casino setting loud, office setting. Must have good eyesight. Must have dexterity in both hands. Primary lifting requirements is 10-25 pound on a consistent basis/must be able to walk. Stoop bend and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CASE MANAGER - CHILD AND FAMILY SERVICES

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - SOCIAL SERVICES

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230308F

Qualifications: CASE MANAGER- CHILD & FAMILY SERVICES Bachelor's Degree in Human Services or related field is required. Must maintain a valid Wisconsin driver's license and insurance. Must adhere to all applicable confidentiality laws. Must promote a positive, non-abusive, healthy lifestyle. One (1) to two (2) years of experience, demonstrating working knowledge of case management. WORKING CONDITIONS Case Manager will work in the field for 60% of this position but will have office work 40% of the time. Case Manager is required to travel, sometimes during inclement weather. Case Managers may be required to lift up to 50 pounds. Home visits must be conducted, sometimes in unsafe environments. Work hours are subject to change, requiring flexibility as needed.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CERTIFIED NURSING ASSISTANT (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 13.77

Status: FULL-TIME

Job Code: 230222C

Qualifications: Must have high school diploma or equivalent. Certified Nurse Assistant certification is required. Current First Aid/CPR certification or must be obtained within one (1) month of hire date. Must be 21 years of age or older. Must promote a healthy, non-abusive lifestyle. Valid Driver's license, dependable transportation and proper insurance are required. WORKING CONDITIONS: All health care services are in the home and community setting. Traveling is a necessity. Be available to work in other Health office locations as assigned by supervising CHN and CHN Supervisors. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

COUNT TEAM MEMBER (GRAVE SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-COUNT

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 18.00

Status: FULL-TIME

Job Code: 23022I

Qualifications: Must have a high school diploma or equivalent. MUST BE BONDABLE. Must be able to obtain a gaming license. Valid driver's license, dependable transportation and proper insurance is preferred. One year experience in responsible cash handling position is required. One (1) year experience in the knowledge of computer systems, personal computers and applications is preferred. WORKING CONDITIONS: Required to work a flexible schedule including extended hours, weekends and holidays. Must have dexterity in both hands. Work area is NOT smoke, noise or dust free. Ability to squat, twist, bend, lift, carry, grasp, walk, and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

COUNT TEAM SUPERVISOR (GRAVE SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-COUNT

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 22.24

Status: FULL-TIME

Job Code: 23022K

Qualifications: Minimum high school diploma or equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. MUST BE BONDABLE. Must be able to obtain a gaming license. Must have valid driver's license, dependable transportation and proper insurance. Minimum of two (2) years' combined education/experience in general accounting bookkeeping, supervision, or responsible cash handling, or demonstrated successful experience in lieu of a formal degree. One (1) year experience in the knowledge of computer systems, personal computers and applications is preferred. WORKING CONDITIONS: Work area is NOT smoke, noise or dust free. Required to work a flexible schedule including extended hours, weekends and holidays. Must have dexterity in both hands. Must be able to squat, twist, bend, lift, carry, grasp, walk, and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

COUNTER SERVER/CASHIER

Closing Date:

3/22/2023

DEPARTMENT OF BUSINESS - HCG-BRF-F&B

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: \$10.95

Status: FULL-TIME/PART-TIME

Job Code: 230308G

Qualifications: Should have experience in work with assembling food products/merchandising. High school diploma or GED.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

DINING ROOM PORTER

Closing Date:

3/22/2023

DEPARTMENT OF BUSINESS - HCG-BRF-F&B

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: \$10.59

Status: FULL-TIME/PART-TIME

Job Code: 230308I

Qualifications: Must be able to lift 50 pounds. Will train, some food service experience helpful. High school diploma or equivalent desired.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

DISHWASHER

Closing Date:

3/22/2023

DEPARTMENT OF BUSINESS - HCG-BRF-F&B

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: \$10.59

Status: FULL-TIME/PART-TIME

Job Code: 230308J

Qualifications: Will train. High school diploma or equivalent desired.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

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ELECTRICIAN (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF ADMINISTRATION - MAINTENANCE - TOB

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230215g

Qualifications: High School Diploma or equivalent. Must have training in math, electricity, mechanical drawing, science and shop. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C Part 3207 © and shall be subject to a background investigation as a condition of employment. Must not have been convicted of an offense related to theft, fraud, children and elders. Must be a State of Wisconsin Certified Electrician. Valid drivers' license, dependable transportation and proper insurance. WORKING CONDITIONS: Ability and willingness to travel to various job sites as assigned. Must be able to lift up to 10 pounds, occasionally lift up to 50 pounds. Seldom lift up to more than 100 pounds with assistance. Must be able to stoop, kneel, reach, stretch, push, pull, bend, twist, lift and climb. Position requires visual acuity, color perception and eye-hand coordination. Must be willing to work weekends and evenings.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

FITNESS SPECIALIST (12P-830P)

Closing Date:

Open Until Filled

DEPARTMENT OF ADMINISTRATION - DISTRICT 1 COMMUNITY CENTER

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 14.83

Status: FULL-TIME

Job Code: 230125D

Qualifications: Must have a high school diploma. Must possess current CPR, First Aide, and an accredited certification as a Personal Trainer. Possess good public relations. Willingness to continually keep updated on fitness information and attend fitness/health seminars or additional schooling. Ability to teach exercise classes. Ability to work a flexible schedule. Working knowledge of risk management of health risks of fitness members. Good oral and written communication skills, office management skills, and basic computer skills knowledge of Word, Excel, and Windows. Must be immunized. Must not have been convicted of any criminal offense relating to theft, fraud, or children. Must promote a healthy non-abusive lifestyle. Must follow the guidelines designated by the American College of Sports Medicine or American Council of Exercise. Valid Wisconsin driver's license, dependable transportation, and proper insurance may be required.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

GENERAL MANAGER- FACILITIES (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF ADMINISTRATION - DISTRICT 1 COMMUNITY CENTER

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 24.36

Status: FULL-TIME

Job Code: 221228B

Qualifications: Bachelor's degree in science or related field preferred; Associate's degree in facility management; or four years of managerial experience required. Must be International Facilities Manager Association member preferred. Experience working in a community based service organization preferred. Must become a notary public and maintain throughout employment. Valid driver's license and proper insurance required. WORKING CONDITIONS: Interior office, exterior grounds, off site exterior grounds, fitness center, natatorium, medical governmental, storage, and other facilities as assigned. Must wear authorized uniform and accessories at all times while on-duty including mandated personal safety equipment. Sit, stand, walk, swim, climb and descend stairs, as well as work in high places as duties require. Work varies hours including weekends, evenings, overnights and hybrid work shifts.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

GUEST SERVICE REPRESENTATIVE (1ST & 2ND SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-HOTEL

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 13.77

Status: FULL-TIME

Job Code: 230222M

Qualifications: High school graduate or equivalent. Must have valid driver's license, dependable transportation, and proper insurance. Must have 1 year of customer service experience. Must have a minimum of 3 months of cash handling experience. Previous experience with a Hotel Property Management System preferred. WORKING CONDITIONS: Office setting with ability to stand for long period of time. Able to work carried hours, shifts, including evening, and weekends if needed.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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HCN LAW ENFORCEMENT OFFICER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF JUSTICE - LAW ENFORCEMENT BUILDING

Location: BLACK RIVER FALLS

Submit: Application, Resume and Transcripts

Pay Rate: 22.24

Status: FULL-TIME

Job Code: 230125I

Qualifications: Completed at least a two (2) year Associate Degree from an accredited collegiate or technical college in Criminal Justice or Law Enforcement. Must not be convicted of any felony or domestic abuse violation or any other conviction in other states that would constitute a felony in the State of Wisconsin in order to qualify for carrying a firearm. Must be able to pass a formal comprehensive background check. Must be a certified law enforcement officer by the State of Wisconsin Training and Standards Board or have the capacity to attain this certification within six (6) months of start of employment. Must maintain residency in one of the 14 county service areas within the Ho-Chunk Nation. Must have a valid Wisconsin motor vehicle operator's license and proper insurance. Shall have at least two (2) years' experience working in the field of law enforcement. Professional training/experience firing weapons. Experience with defensive driving. Experience operating police equipment, i.e. radios, sirens, maneuvering vehicle during a car chase. **WORKING CONDITIONS** Patrolling Ho-Chunk Nation communities and properties on Ho-Chunk Nation lands.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

HOUSEKEEPING SUPERVISOR (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-HOTEL

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 18.00

Status: FULL-TIME

Job Code: 230125H

Qualifications: High School Diploma or equivalent, (advanced education desirable). Minimum of three (3) years' experience in housekeeping required and supervisory experience preferred. Must be knowledgeable in all aspects of hotel housekeeping and laundry operations. Must have a working knowledge of database, word processing, spreadsheet applications, property management systems, and have basic familiarity with Microsoft Windows operating system environments. Must have the ability to communicate clearly and effectively verbally and in writing. Must be able to type at least 40 words per minute. Must be able to work varied hours and shifts, including evenings and weekends as needed. Must have good hearing, visual perception, and manual dexterity. May be able on occasion be required to lift and carry up to 35 pounds. Must be dependable and have a steady work history. Must have valid driver's license, dependable transportation, and proper insurance. **WORKING CONDITIONS:** Inside and Outside of the building as needed.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

KITCHEN STEWARD

Closing Date:

3/22/2023

DEPARTMENT OF BUSINESS - HCG-BRF-F&B

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: \$10.59

Status: FULL-TIME/PART-TIME

Job Code: 230308K

Qualifications: High school diploma or equivalent desired. Experience in food and beverage. Must have dependable transportation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

LEAD COOK

Closing Date:

3/22/2023

DEPARTMENT OF BUSINESS - HCG-BRF-F&B

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 13.77

Status: FULL-TIME

Job Code: 230308L

Qualifications: High School diploma or equivalent AND a minimum of 3 years cooking experience with solid background in more than one concept. Good knowledge of all line cooks stations and ability to perform them efficiently. Good communication and motivation skills. State sanitation certification. Must maintain confidentiality.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

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LEAD SOCIAL WORKER (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

Location: BLACK RIVER FALLS

Submit: Application, Resume and Letter of Application

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230222N

Qualifications: Master's Degree in Social Work or related field is required. Possess a Wisconsin Social Work Certification or License. Must maintain a valid Wisconsin driver's license and insurance. Must adhere to all applicable confidentiality laws. Must promote a positive, non-abusive, healthy lifestyle. At least four (4) years of experience in related field in direct line services is required. WORKING CONDITIONS Travel is required for 50% of this position and may be during inclement weather. Lead Social Workers may be required to lift up to 50 pounds. Home visits must be conducted, sometimes in unsafe environments.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

MAILROOM SUPERVISOR (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF ADMINISTRATION - MAILROOM - TOB

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 13.77

Status: FULL-TIME

Job Code: 230201J

Qualifications: Knowledge of proper machine operation on a variety of related machines. Knowledge of Ho-Chunk department locations and organizational structure. Knowledge of current postage rates and regulations. Ability to organize tasks and time to ensure timely completion daily. WORKING CONDITIONS: Must be willing to working in all types of weather. Must be able to lift up to 10 pounds on up to 50 pounds daily. Seldom lift more than 100 pounds with assistance. Position requires visual acuity, color perception, and eye-hand coordination. Must be able to stoop, kneel, reach, push, pull, bend, twist, lift, and climb.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

OFFICE MANAGER

Closing Date:

3/22/2023

DEPARTMENT OF BUSINESS - HCG-BRF-BINGO

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 16.94

Status: FULL-TIME

Job Code: 230308N

Qualifications: High School Diploma or GED certificate is required. Associate's or Bachelor's Degree in Business Administration preferred or equivalent related work experience. Minimum four (4) years of office management experience required. Must be able to type 45 WPM. Must be bondable and licensable according to tribal policy. Must be proficient in Microsoft applications. Must pass Office Manager Test at time of interview.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

OUTREACH WORKER DRIVER (1ST DRIVER)

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - TRIBAL AGING UNIT

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 13.77

Status: FULL-TIME

Job Code: 230215K

Qualifications: Possess a high school diploma or equivalent (GED/HSED). Preferably, Native American, who understands and speaks Ho-Chunk, has ability to communicate with Elders in their language. Valid driver's license, dependable transportation, and proper insurance. Must promote a positive, non-abusive, healthy lifestyle. Must complete CPR certification. Must adhere to all applicable confidentiality laws. Must attend a cultural sensitivity class and show respect for Elders. Experience in working with Elders and community resource agencies. Willingness to work with Elders and their families. WORKING CONDITIONS Kitchen and office setting. Travel required.

NOTICE

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

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PAYROLL SPECIALIST (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF TREASURY -

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 14.83

Status: FULL-TIME

Job Code: 2302220

Qualifications: Minimal requirement is a High School diploma. Prefers a two (2) year business degree from an accredited college or university. No convictions for any felony or for a misdemeanor involving dishonesty or breach of public trust. Must pass a background check as dictated in Treasury Department Policy. Two (2) years' experience as Payroll Specialist or Payroll Bookkeeper with payroll runs of at least 2,000 employees per pay period. WORKING CONDITIONS: Work in an office setting.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

PRODUCTION COOK

Closing Date:

3/22/2023

DEPARTMENT OF BUSINESS - HCG-BRF-F&B

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 11.65

Status: FULL-TIME/PART-TIME

Job Code: 230308P

Qualifications: Excellent cooking skills, able to follow proper sanitation and food safety guidelines. High school diploma or GED. 1-3 years of appropriate experience preferred.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

PROMOTIONS HOST/HOSTESS

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-MARKETING

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 14.83

Status: FULL-TIME

Job Code: 230308Q

Qualifications: High School diploma or equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and hold a gaming license throughout employment. No experience is required. Office setting. Must have the ability to work varying hours and days, including nights, weekends and holidays. Noisy, smoky and sometimes stressful in a fast paced multi-tasking environment. Combination of standing (possibly long periods of time), sitting, walking, reaching and bending. All outdoor weather conditions possible, including but not limited to: hot/humid, sub-zero, rainy, snow/icy or sunny. Facilities with an ancillary site may include travel between site locations.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

REGISTERED NURSE HOME CARE (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 37.07

Status: FULL-TIME

Job Code: 230222P

Qualifications: Associates degree in Nursing is required. Bachelor's degree in Nursing preferred. Will accept Graduate Nurse with obtaining Registered Nurse license within 6 months of employment. Possess a current State of Wisconsin RN license in good standing or General Nurse. Possess Cardiopulmonary Resuscitation (CPR) certification or obtain within 90 days of hire. Possess a valid driver's license, dependable transportation, and proof of auto insurance. Completes National Incident Management System (NIMS)/Incident Command System (ICS) 100, 700 certification within six (6) months of employment. Must maintain patient confidentiality in accordance with the Privacy Act/HIPAA. Preferred three (3) years nursing experience. Possess basic computer skills and have experience with Electronic Health Records. WORKING CONDITIONS: General in home care setting and community sites. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication. Traveling is a necessity. Potential exposure to hazardous and bio-hazardous material. Requires use of personal protective equipment.

NOTE

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*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.

*Some of the jobs posted may require a gaming license.

*All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

RETAIL ASSOCIATE (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - WHITETAIL - BRF

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 14.83

Status: FULL-TIME

Job Code: 230104G

Qualifications: High school diploma or equivalent. No prior criminal record in the past seven (7) years. CPR and Food Safety Certification is required within 6 months of hire. None Listed. WORKING CONDITIONS: Position is in the convenience store environment. Able to lift a maximum of fifty (50) pounds from floor to shelf. Able to work nights, weekends and holidays as assigned. All conditions from hot/humid to sub-zero weather. Travel for training as necessary.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

REVENUE AUDITOR (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-REVENUE

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 14.83

Status: FULL-TIME

Job Code: 230118H

Qualifications: Two (2) year Associates Degree in Auditing, Accounting, or Business field is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must be able to obtain a Gaming Class II and/or III Gaming License. Minimum of two (2) year auditing or business field experience. WORKING CONDITIONS: Must be able to work varying schedules in order to meet the needs of the operation. Inside work, seated at desk, for the majority of the day. Some lifting and standing required.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SECURITY OFFICER/ MAINTENANCE WORKER 2 (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES -

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 14.83

Status: FULL-TIME

Job Code: 230208P

Qualifications: Must have High School Diploma or general education degree (GED). Completion of HVAC Training or possess HVAC Certificate. Must be 18 years or older. Must not have been convicted of an offense which is related to theft, fraud, children, or elders. Must be bondable. Must have blood borne pathogen training. Must maintain a valid driver's license, dependable transportation, and insurance. Must promote a positive, non-abusive, healthy lifestyle. Must adhere to all applicable confidentiality laws. Basic Law Enforcement experience/certification. Must have (3) years of experience performing maintenance duties. WORKING CONDITIONS Work indoors. Works in outside weather conditions to include cold or heat. Works near moving mechanical equipment and in high places. Potential of exposure to blood or bodily fluids. Exposed to wet conditions, fumes, or airborne particles, toxic chemicals or risk of electric shock. Loud noise levels with equipment, tools etc. Ability to lift or move items weighing between 5-25 lbs. frequently. Ability to lift or move items weighing between 25-75 lbs. occasionally.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SOCIAL WORKER (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - CHILD AND FAMILY SERVICES

Location: BLACK RIVER FALLS

Submit: Application, Resume and Letter of Application

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230222T

Qualifications: Bachelor's Degree in Social Work or related field required. Master's Degree in Social Work or related field is preferred. Possess a Wisconsin Social Work Certification or License. Must maintain a valid Wisconsin driver's license and insurance. Must adhere to all applicable confidentiality laws. Must promote a positive, non-abusive, healthy lifestyle. One (1) to two (2) years of experience, demonstrating working knowledge of social work field of practice is preferred. Social Worker will work in the field (60% of the time) but will have office work 40% of the time. Social Worker is required to travel, sometimes during inclement weather. Social Workers may be required to lift up to 50 pounds infrequently. Home visits must be conducted, sometimes in unsafe environments. Work hours are subject to change, requiring flexibility as needed.

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*All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

SOUS CHEF

Closing Date: 3/22/2023

DEPARTMENT OF BUSINESS - HCG-BRF-F&B

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 18.00

Status: FULL-TIME

Job Code: 230308U

Qualifications: Ensures kitchen equipment and facilities are maintained in safe and sanitary condition. Participates in food cost planning and control administration. Promotes positive public relations. Performs other duties as assigned by supervisor. College degree (may substitute additional experience for degree) 2-4 years of appropriate experience. Strong organization, culinary, and supervisory skills. State Bar certification required. Health card required. Must have a valid driver's license, liability insurance, and dependable transportation.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SUPPORTIVE CARE WORKER (8A-430P)

Closing Date: Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 10.59

Status: FULL-TIME

Job Code: 230201K

Qualifications: Must have high school diploma or equivalent. Must be 21 years of age or older. Valid Driver's license, dependable transportation and proper insurance are required. Must promote a healthy, non-abusive lifestyle. Current First Aid/CPR certification or must be obtained within one (1) month of hire date. Personal Care Worker 40 hour certificate must be completed within one (1) year of hire date. Completes National Incident Management System (NIMS)/Incident Command System (ICS) 100, 700 certification within six (6) months of employment. WORKING CONDITIONS: All Supportive Services are in the home and community setting. Traveling is a necessity. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

TAU INTAKE SPECIALIST (1ST SHIFT)

Closing Date: Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - TRIBAL AGING UNIT

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: 13.77

Status: PART-TIME

Job Code: 230215L

Qualifications: Must have a high school diploma with two (2) years of experience in office operations. Must maintain a valid driver's license, dependable transportation, and proper insurance. Must promote a positive, non-abusive healthy lifestyle. Must adhere to all applicable confidentiality laws. WORKING CONDITIONS: Office setting. Some travel required.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

TUTOR SPECIALIST

Closing Date: 3/22/2023

DEPARTMENT OF EDUCATION - EDUCATION

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: \$31.77

Status: FULL-TIME

Job Code: 230308X

Qualifications: Bachelor's degree in Education or a related field. Must meet the requirements of the Wisconsin Department of Public Instruction to be a certified teacher. Must possess a dependable working vehicle, valid driver's license, and proper vehicle insurance. CPR certified or must be certified within 90 days of hire. No convictions of a crime against a child or disabled person. Must possess at least two (2) years' teaching experience. Working Understanding of individualized Education Programs. Working Conditions: Work indoors. Any physical demands of the position should be listed or the Physical Demands Worksheet referenced.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

YOUTH COORDINATOR (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 15.89

Status: FULL-TIME

Job Code: 230215N

Qualifications: High School Diploma or equivalent. Must adhere to all applicable confidentiality laws. Must lead a non-abusive lifestyle; alcohol-free, substance-free, and free of domestic violence required throughout employment. CPR certified or must be certified within 90 days of hire. Must maintain a valid Wisconsin driver's license, dependable transportation, and insurance. Two (2) years' experience working with youth in a structured program. Working experience facilitating youth discussion groups. Working experience with Microsoft; Outlook, Word, Excel, Access, PowerPoint and Publisher. Office setting. Classroom setting. Transportation setting. Large group setting. Frequent travel as assigned. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207(c) and shall be subject to a background investigation as a condition of employment.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CERTIFIED NURSING ASSISTANT (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: LA CROSSE

Submit: Application and Resume

Pay Rate: 13.89

Status: FULL-TIME

Job Code: 230222E

Qualifications: Must have high school diploma or equivalent. Certified Nurse Assistant certification is required. Current First Aid/CPR certification or must be obtained within one (1) month of hire date. Must be 21 years of age or older. Must promote a healthy, non-abusive lifestyle. Valid Driver's license, dependable transportation and proper insurance are required. WORKING CONDITIONS: All health care services are in the home and community setting. Traveling is a necessity. Be available to work in other Health office locations as assigned by supervising CHN and CHN Supervisors. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

REGISTERED NURSE HOME CARE (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: LA CROSSE

Submit: Application and Resume

Pay Rate: 37.41

Status: FULL-TIME

Job Code: 230222Q

Qualifications: Associates degree in Nursing is required. Bachelor's degree in Nursing preferred. Will accept Graduate Nurse with obtaining Registered Nurse license within 6 months of employment. Possess a current State of Wisconsin RN license in good standing or General Nurse. Possess Cardiopulmonary Resuscitation (CPR) certification or obtain within 90 days of hire. Possess a valid driver's license, dependable transportation, and proof of auto insurance. Completes National Incident Management System (NIMS)/Incident Command System (ICS) 100, 700 certification within six (6) months of employment. Must maintain patient confidentiality in accordance with the Privacy Act/HIPAA. Preferred three (3) years nursing experience. Possess basic computer skills and have experience with Electronic Health Records. WORKING CONDITIONS: General in home care setting and community sites. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication. Traveling is a necessity. Potential exposure to hazardous and bio-hazardous material. Requires use of personal protective equipment.

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*All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

CAGE CASHIER (6P-230A)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-CAGE

Location: MADISON

Submit: Application

Pay Rate: 15.73 +TIPS Status: FULL-TIME

Job Code: 230201C

Qualifications: Must have High School Diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Must follow chain-of-command. One (1) to three (3) years appropriate experience. WORKING CONDITIONS: Casino setting loud, office setting. Cannot be colorblind. Must have good eyesight and full dexterity in both hands. Infrequent lifting of up to 100 lbs. Primary lifting requirements is 10-25 lbs. on consistent basis. Must be able to stand stoop and bend for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

CAGE SHIFT SUPERVISOR (8P-430A)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-CAGE

Location: MADISON

Submit: Application and Resume

Pay Rate: 21.77 Status: FULL-TIME

Job Code: 230104A

Qualifications: Must have high school diploma or GED. . All casino employees will be subject to the Criminal and background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Maintain confidentiality and professionalism at all times. Two (2) years training in accounting or related field. Three years' experience in bookkeeping, accounting or responsible cash handling. Computer and supervisory experience desirable. WORKING CONDITIONS: Casino setting loud, office setting. Must have good eyesight. Must have dexterity in both hands. Primary lifting requirements is 10-25 pound on a consistent basis/must be able to walk. Stoop bend and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CERTIFIED NURSING ASSISTANT (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: MADISON

Submit: Application and Resume

Pay Rate: 15.73 Status: FULL-TIME

Job Code: 230222F

Qualifications: Must have high school diploma or equivalent. Certified Nurse Assistant certification is required. Current First Aid/CPR certification or must be obtained within one (1) month of hire date. Must be 21 years of age or older. Must promote a healthy, non-abusive lifestyle. Valid Driver's license, dependable transportation and proper insurance are required. WORKING CONDITIONS: All health care services are in the home and community setting. Traveling is a necessity. Be available to work in other Health office locations as assigned by supervising CHN and CHN Supervisors. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

COMMUNITY ELDER REPRESENTATIVE (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - TRIBAL AGING UNIT

Location: MADISON

Submit: Application and Resume

Pay Rate: 19.65 Status: FULL-TIME

Job Code: 230215O

Qualifications: Must have a high school diploma or equivalent. Must complete CPR certification. Must adhere to all Applicable confidentiality laws. Must maintain a valid driver's license, dependable transportation, and insurance. Must promote a positive, non-abusive, healthy lifestyle. Must attend a cultural sensitivity class and show respect for Elders. WORKING CONDITIONS Office setting, frequent travel required.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

DISHWASHER (1ST/2ND SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-F&B

Location: MADISON

Submit: Application

Pay Rate: 12.09

Status: FULL-TIME/PART-TIME

Job Code: 230215F

Qualifications: Will train. High school diploma or equivalent desired.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

E.S HEAVY DUTY CLEANER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-FACILITY

Location: MADISON

Submit: Application

Pay Rate: 16.93

Status: FULL-TIME/PART-TIME

Job Code: 230301A

Qualifications: High School Diploma or equivalent is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Maintain in compliance with the Ho-Chunk Nation Occupational and Safety and Health Program Act of 2002. Must be bondable. Dependable transportation is required. Maintain confidentiality. Minimum of one (1) year experience of utilizing industrial machinery preferred. Prior professional experience is preferred: Knowledge, understanding, or previous training of cleaning, chemicals, and applications. WORKING CONDITIONS: Able to work nights, weekends, and holidays as assigned. All conditions related to weather. Must be able to stoop, kneel, reach, stretch, push, pull, bend, twist, lift, and climb.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

ENVIRONMENTAL SERVICE SUPERVISOR (2ND-3RD)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-FACILITY

Location: MADISON

Submit: Application

Pay Rate: 20.56

Status: FULL-TIME

Job Code: 230301B

Qualifications: High School Diploma or equivalent is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must have valid driver's license, dependable transportation and proper insurance. Adheres and follows the Ho-Chunk Nation Employment Relations Act of 2004, the Ho-Chunk Nation Occupational Safety and Health Program Act of 2002, the Environmental Services/Facility Department Standard Operating Procedures, OSHA, and other policies, procedures, rules, regulations, or other directives. Maintains strict confidentiality regarding all aspects of confidential information. One (1) to two (2) years of supervisory experience. Experience and ability to operate various cleaning equipment. WORKING CONDITIONS: Able to work nights, weekends, and holidays as assigned. Position requires visual acuity, color perception, and eye-hand coordination. Must be able to wear Personal Protective Equipment, including safety shoes, when necessary. Smoking environment. All conditions from hot/humid to sub-zero weather.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

HOST/HOSTESS CASHIER (1ST/2ND SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-F&B

Location: MADISON

Submit: Application

Pay Rate: 12.09

Status: FULL-TIME/PART-TIME

Job Code: 230215H

Qualifications: High school diploma or GED.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

LEAD COOK (1ST & 2ND SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-F&B

Location: MADISON

Submit: Application

Pay Rate: 15.73

Status: FULL-TIME/PART-TIME

Job Code: 221221E

Qualifications: High School diploma or equivalent AND a minimum of 3 years cooking experience with solid background in more than one concept. Good knowledge of all line cooks stations and ability to perform them efficiently. Good communication and motivation skills. State sanitation certification. Must maintain confidentiality.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

MAINTENANCE WORKER 2 (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF ADMINISTRATION - BRANCH - MADISON

Location: MADISON

Submit: Application

Pay Rate: 16.93

Status: FULL-TIME

Job Code: 230208H

Qualifications: Must have high school diploma or equivalent. Must be 18 years of age or older. Must be valid driver's license, liability insurance and dependable transportation. WORKING CONDITIONS: Must be willing to work in all types of weather conditions. Must be able to lift up to 10 pounds, occasionally lift up to 50 pounds. Seldom lift up to more than 100 pounds with assistance. Must be able to stoop, kneel, reach, stretch, push, pull, bend, twist, lift and climb. Position requires visual acuity, color perception and eye-hand coordination. May be required to work weekends and evenings.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

MARKETING ASSISTANT (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-MARKETING

Location: MADISON

Submit: Application

Pay Rate: 15.73

Status: FULL-TIME

Job Code: 230118E

Qualifications: High School diploma or equivalent. Some college education preferred. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and hold a gaming license throughout employment. Two years' work experience in marketing related field with some knowledge of advertising and promotions. WORKING CONDITIONS Office setting. Must have the ability to work varying hours and days, including nights, weekends and holidays. Noisy, smoky and sometimes stressful in a fast paced multi-tasking environment. Combination of standing (possibly long periods of time), sitting, walking, reaching and bending. All outdoor weather conditions possible, including but not limited to: hot/humid, sub-zero, rainy, snow/icy or sunny.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

PRODUCTION COOK (1ST & 2ND SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-F&B

Location: MADISON

Submit: Application

Pay Rate: 13.30

Status: FULL-TIME/PART-TIME

Job Code: 221221G

Qualifications: Excellent cooking skills, able to follow proper sanitation and food safety guidelines. High school diploma or GED. 1-3 years of appropriate experience preferred.

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*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.

*Some of the jobs posted may require a gaming license.

*All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

PROMOTION SHIFT SUPERVISOR (2ND & 3RD SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-MARKETING

Location: MADISON

Submit: Application

Pay Rate: 19.35

Status: FULL-TIME

Job Code: 230118G

Qualifications: High School diploma or equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and hold a gaming license throughout employment. No experience is required. Prior supervisory experience is preferred. Customer service experience is preferred. Word processing background is preferred. WORKING CONDITIONS: Must have the ability to work varying hours and days, including nights, weekends and holidays to meet operational need. Noisy, smoky and sometimes stressful in a fast paced multi- tasking environment. Combination of standing (possibly long periods of time), sitting, walking, reaching and bending. All outdoor weather conditions possible, including but not limited to: hot/humid, sub-zero, rainy, snow/icy or sunny.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

PROMOTIONS HOST/HOSTESS (1st SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-MARKETING

Location: MADISON

Submit: Application

Pay Rate: 16.93

Status: FULL-TIME

Job Code: 220125R

Qualifications: High School diploma or equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and hold a gaming license throughout employment. No experience is required. Office setting. Must have the ability to work varying hours and days, including nights, weekends and holidays. Noisy, smoky and sometimes stressful in a fast paced multi-tasking environment. Combination of standing (possibly long periods of time), sitting, walking, reaching and bending. All outdoor weather conditions possible, including but not limited to: hot/humid, sub-zero, rainy, snow/icy or sunny. Facilities with an ancillary site may include travel between site locations.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

REGISTERED NURSE HOME CARE (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: MADISON

Submit: Application and Resume

Pay Rate: 42.33

Status: FULL-TIME

Job Code: 230222R

Qualifications: Associates degree in Nursing is required. Bachelor's degree in Nursing preferred. Will accept Graduate Nurse with obtaining Registered Nurse license within 6 months of employment. Possess a current State of Wisconsin RN license in good standing or General Nurse. Possess Cardiopulmonary Resuscitation (CPR) certification or obtain within 90 days of hire. Possess a valid driver's license, dependable transportation, and proof of auto insurance. Completes National Incident Management System (NIMS)/Incident Command System (ICS) 100, 700 certification within six (6) months of employment. Must maintain patient confidentiality in accordance with the Privacy Act/HIPAA. Preferred three (3) years nursing experience. Possess basic computer skills and have experience with Electronic Health Records. WORKING CONDITIONS: General in home care setting and community sites. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication. Traveling is a necessity. Potential exposure to hazardous and bio-hazardous material. Requires use of personal protective equipment.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

SECURITY OFFICER (NIGHTS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-SECURITY

Location: MADISON

Submit: Application

Pay Rate: 18.14

Status: FULL-TIME/PART-TIME

Job Code: 221221I

Qualifications: Must have a high school diploma or GED equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must be able to obtain and maintain a Gaming License. Must maintain confidentiality. Must have reliable transportation, a valid driver's license and proper insurance where applicable. Must have a minimum of one (1) year formal security or law enforcement training or experience (military or civilian). Security training or experience may be waived with a minimum of two (2) years military service. WORKING CONDITIONS May be exposed to a smoking environment frequently. May be exposed to an elevated noise level. While performing the duties of this job, is required to stand, walk, talk and hear. Is occasionally required to sit, run, climb, balance, stoop, kneel, crouch and crawl. Is occasionally required to lift and/or move up to twenty five (25) pounds and may be required to lift and/or move up to one hundred (100) pounds or more with assistance. May occasionally be exposed to all outside weather conditions for extended periods. Ability to work irregular hours and extended shifts including late nights, early mornings, weekends and holidays.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

SLOT FLOORPERSON (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-SLOTS

Location: MADISON

Submit: Application

Pay Rate: 13.30

Status: PART-TIME

Job Code: 230301J

Qualifications: High School Diploma or GED certificate is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and licensable according to tribal policy. Must have accounting or money handling experience. Must be able to read, write and understand English. Knowledge of condition codes on machines helpful, but not required. Must have basic computer skills. Good communication and public relations skills. WORKING CONDITIONS: Must have the ability and willingness to work assigned schedule which includes nights, weekends and holidays as required. Must have dexterity in both hands, ability to carry up to 30 pounds. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts; fumes or airborne particles; risk of electrical shock and second hand tobacco smoke. The noise level in the work environment is usually moderate.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

SLOT SERVICE SUPERVISOR (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF ADMINISTRATION - HCG-MADISON-SLOTS

Location: MADISON

Submit: Application

Pay Rate: 21.77

Status: FULL-TIME

Job Code: 230301K

Qualifications: High School Diploma or GED certificate is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and licensable according to tribal policy. Must have one (1) year of experience in slot floor operations and/or repair. Must have one (1) year of supervisory experience. Ability and willingness to work assigned schedule that will include nights, weekends and holidays is required. Must have excellent problem solving skills. Must be able to oversee numerous monetary transactions with a high degree of accuracy. Must have excellent customer service skills. Must be able to deal with stressful situations in a professional manner. Must lead by example. Must be proficient in Microsoft Office Applications. Must pass a Slot Service Supervisor test at time of interview. WORKING CONDITIONS: While performing the duties of this job, the employee is subject to inside environmental conditions such as second hand tobacco smoke. The noise level in the work environment is usually moderate.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

SLOT SERVICE TECHNICIAN II (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-MADISON-SLOTS

Location: MADISON

Submit: Application

Pay Rate: 18.14

Status: FULL-TIME

Job Code: 230301L

Qualifications: High School Diploma or GED certificate required. A two (2) year degree in Electronics preferred. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and licensable according to tribal policy. Must have six (6) months prior experience as a Slot Service Technician I or higher or equivalent experience in related field. Must be able to read, write and understand English. Must possess basic computer skills. Must pass the Slot Service Technician II test at time of interview.

WORKING CONDITIONS: Ability and willingness to work assigned schedule that will include nights, weekends and holidays is required. Cannot be color blind. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, risk of electrical shock and second hand tobacco smoke. The noise level in the work environment is usually moderate.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53718, (608) 224-1801 - FAX

SURVEILLANCE AGENT (NIGHTS/GRAVE SHIFT)

Closing Date:

Open Until Filled

GAMING COMMISSION - HCG-MADISON-SURVEILLANCE

Location: MADISON

Submit: Application and Resume

Pay Rate: 18.14

Status: FULL-TIME

Job Code: 221221K

Qualifications: Must possess a high school diploma or equivalent. Must have at least one year of higher education. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be able to obtain a Gaming License. Possession of working vehicle, valid driver's license and proper insurance. Must have some experience in surveillance/military or criminal justice related field, one (1) year preferred. Four (4) years of casino gaming experience will waive surveillance or criminal justice requirement. WORKING

CONDITIONS Must have eyesight correctable to 20/20 with no color blindness. Be able to sit for extended periods of time and observe in close quartered areas. Must be able to work flexible hours as required by the Surveillance Department. Be able to work in a low light environment. Be able to work in a smoke filled environment (gaming floor). Be able to observe CCTV monitors for extended periods of time.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

BUS DRIVER (8A-10A & 3P-5P)

Closing Date:

Open Until Filled

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Location: NEKOOSA

Submit: Application

Pay Rate: 13.99

Status: QUARTER-TIME

Job Code: 230201B

Qualifications: Must have a High School Diploma or equivalent. Must have a valid driver's license, CDL with an S endorsement, dependable transportation and proper insurance. Must be able to pass all federal and state licensing requirements to include background checks, annual physical, and TB screening. Must possess or be willing to obtain CPR/AED and First Aid training within 90 days of employment and update as needed. Must complete Early Childhood I & II within 12 months of employment. Three (3) years good driving record. WORKING CONDITIONS The duties of this position are primarily performed on the bus and in a classroom setting.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

CAGE CASHIER (2ND/3RD SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-CAGE

Location: NEKOOSA

Submit: Application

Pay Rate: 13.99

Status: FULL-TIME

Job Code: 230215D

Qualifications: Must have High School Diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Must follow chain-of-command. One (1) to three (3) years appropriate experience. WORKING CONDITIONS: Casino setting loud, office setting. Cannot be colorblind. Must have good eyesight and full dexterity in both hands. Infrequent lifting of up to 100 lbs. Primary lifting requirements is 10-25 lbs. on consistent basis. Must be able to stand stoop and bend for long periods of time.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

FOOD SERVER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-F&B

Location: NEKOOSA

Submit: Application

Pay Rate: 8.61

Status: FULL-TIME/PART-TIME

Job Code: 230118J

Qualifications: High school diploma or equivalent desired.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

REVENUE AUDITOR (730A-4P)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-REVENUE

Location: NEKOOSA

Submit: Application

Pay Rate: 15.06

Status: FULL-TIME

Job Code: 230125M

Qualifications: Two (2) year Associates Degree in Auditing, Accounting, or Business field is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must be able to obtain a Gaming Class II and/or III Gaming License. Minimum of two (2) year auditing or business field experience. WORKING CONDITIONS: Must be able to work varying schedules in order to meet the needs of the operation. Inside work, seated at desk, for the majority of the day. Some lifting and standing required.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

SECURITY OFFICER (SWING/GRAVE SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-SECURITY

Location: NEKOOSA

Submit: Application

Pay Rate: 16.14

Status: FULL-TIME

Job Code: 230111F

Qualifications: Must have a high school diploma or GED equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must be able to obtain and maintain a Gaming License. Must maintain confidentiality. Must have reliable transportation, a valid driver's license and proper insurance where applicable. Must have a minimum of one (1) year formal security or law enforcement training or experience (military or civilian). Security training or experience may be waived with a minimum of two (2) years military service. WORKING CONDITIONS May be exposed to a smoking environment frequently. May be exposed to an elevated noise level. While performing the duties of this job, is required to stand, walk, talk and hear. Is occasionally required to sit, run, climb, balance, stoop, kneel, crouch and crawl. Is occasionally required to lift and/or move up to twenty five (25) pounds and may be required to lift and/or move up to one hundred (100) pounds or more with assistance. May occasionally be exposed to all outside weather conditions for extended periods. Ability to work irregular hours and extended shifts including late nights, early mornings, weekends and holidays.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

SLOT SERVICE TECHNICIAN I

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-SLOTS

Location: NEKOOSA

Submit: Application

Pay Rate: 12.91 + tips Status: FULL-TIME

Job Code: 230308R

Qualifications: High School Diploma or GED certificate is required. All casino employees will be subject to the Criminal and Background restrictions of the HCN. Must be bondable and licensable according to tribal policy. Must have one (1) year money handling experience. WORKING CONDITIONS: Must have the ability and willingness to work assigned schedule which includes nights, weekends and holidays as required. Cannot be color blind. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, risk of electrical shock and second hand tobacco smoke. The noise level in the work environment is usually moderate.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

SURVEILLANCE AGENT (SWING/GRAVE SHIFT)

Closing Date:

Open Until Filled

GAMING COMMISSION - HCG-NEKOOSA-SURVEILLANCE

Location: NEKOOSA

Submit: Application

Pay Rate: 18.29

Status: FULL-TIME

Job Code: 230111G

Qualifications: Must possess a high school diploma or equivalent. Must have at least one year of higher education. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be able to obtain a Gaming License. Possession of working vehicle, valid driver's license and proper insurance. Must have some experience in surveillance/military or criminal justice related field, one (1) year preferred. Four (4) years of casino gaming experience will waive surveillance or criminal justice requirement. **WORKING CONDITIONS** Must have eyesight correctable to 20/20 with no color blindness. Be able to sit for extended periods of time and observe in close quartered areas. Must be able to work flexible hours as required by the Surveillance Department. Be able to work in a low light environment. Be able to work in a smoke filled environment (gaming floor). Be able to observe CCTV monitors for extended periods of time.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

YOUTH COORDINATOR (DAYS AND EVENINGS)

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

Location: ST. PAUL

Submit: Application

Pay Rate: 17.17

Status: FULL-TIME

Job Code: 230208O

Qualifications: High School Diploma or equivalent. Must adhere to all applicable confidentiality laws. Must lead a non-abusive lifestyle; alcohol-free, substance-free, and free of domestic violence required throughout employment. CPR certified or must be certified within 90 days of hire. Must maintain a valid Wisconsin driver's license, dependable transportation, and insurance. Two (2) years' experience working with youth in a structured program. Working experience facilitating youth discussion groups. Working experience with Microsoft; Outlook, Word, Excel, Access, PowerPoint and Publisher. Office setting. Classroom setting. Transportation setting. Large group setting. Frequent travel as assigned. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207(c) and shall be subject to a background investigation as a condition of employment.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

CAGE CASHIER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-CAGE

Location: TOMAH

Submit: Application and Resume

Pay Rate: 14.00

Status: FULL-TIME

Job Code: 230222W

Qualifications: Must have High School Diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Must follow chain-of-command. One (1) to three (3) years appropriate experience. **WORKING CONDITIONS:** Casino setting loud, office setting. Cannot be colorblind. Must have good eyesight and full dexterity in both hands. Infrequent lifting of up to 100 lbs. Primary lifting requirements is 10-25 lbs. on consistent basis. Must be able to stand stoop and bend for long periods of time.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CERTIFIED NURSING ASSISTANT (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: TOMAH

Submit: Application and Resume

Pay Rate: 14.00

Status: FULL-TIME

Job Code: 230222G

Qualifications: Must have high school diploma or equivalent. Certified Nurse Assistant certification is required. Current First Aid/CPR certification or must be obtained within one (1) month of hire date. Must be 21 years of age or older. Must promote a healthy, non-abusive lifestyle. Valid Driver's license, dependable transportation and proper insurance are required. WORKING CONDITIONS: All health care services are in the home and community setting. Traveling is a necessity. Be available to work in other Health office locations as assigned by supervising CHN and CHN Supervisors. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

COUNT TEAM MEMBER (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-COUNT

Location: TOMAH

Submit: Application and Resume

Pay Rate: 18.31

Status: PART-TIME

Job Code: 230222J

Qualifications: Must have a high school diploma or equivalent. MUST BE BONDABLE. Must be able to obtain a gaming license. Valid driver's license, dependable transportation and proper insurance is preferred. One year experience in responsible cash handling position is required. One (1) year experience in the knowledge of computer systems, personal computers and applications is preferred. WORKING CONDITIONS: Required to work a flexible schedule including extended hours, weekends and holidays. Must have dexterity in both hands. Work area is NOT smoke, noise or dust free. Ability to squat, twist, bend, lift, carry, grasp, walk, and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

COUNT TEAM SUPERVISOR (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-BRF-COUNT

Location: TOMAH

Submit: Application and Resume

Pay Rate: 22.16

Status: FULL-TIME

Job Code: 230201E

Qualifications: Minimum high school diploma or equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. MUST BE BONDABLE. Must be able to obtain a gaming license. Must have valid driver's license, dependable transportation and proper insurance. Minimum of two (2) years' combined education/experience in general accounting bookkeeping, supervision, or responsible cash handling, or demonstrated successful experience in lieu of a formal degree. One (1) year experience in the knowledge of computer systems, personal computers and applications is preferred. WORKING CONDITIONS: Work area is NOT smoke, noise or dust free. Required to work a flexible schedule including extended hours, weekends and holidays. Must have dexterity in both hands. Must be able to squat, twist, bend, lift, carry, grasp, walk, and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

GRANTS PROGRAM MANAGER (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF HOUSING - HOUSING & PUBLIC WORKS

Location: TOMAH

Submit: Application and Resume

Pay Rate: 21.35

Status: FULL-TIME

Job Code: 221221C

Qualifications: Minimum of two (2) year business degree. Minimum of 2-3 years' experience working directly with grant funded programs and financial reporting requirements. No convictions for any felony or for a misdemeanor involving dishonesty or breach of public trust. Valid driver's license, dependable transportation and proper insurance. WORKING CONDITIONS: Works in an office setting.

- N** *Ho-Chunk Preference will be applied in hiring.
- O** *A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
- T** *All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.
- E** *Some of the jobs posted may require a gaming license.
- *All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

HEAVY EQUIPMENT OPERATING ENGINEER (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HOUSING - HEAVY EQUIPMENT

Location: TOMAH

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230125G

Qualifications: High School Diploma or equivalent required. Associate Degree in Supervisory Management preferred. Must possess and maintain valid class D driver's license and CDL with A, B, C endorsements. Must have dependable transportation and vehicle insurance. Attend any required trainings to maintain certification requirements and ensure that staff are up to date on any required trainings or certifications. Must have minimum of (5) five years' experience to include operation, loading, and hauling heavy equipment. Training beyond high school in Heavy Equipment Operations, Mechanics or Construction required. WORKING CONDITIONS: Must be able to work in extreme cold or heat. Must be able to work in all scheduled shifts including overtime availability.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

SLOT SERVICE TECHNICIAN I

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-TOMAH-CASINO

Location: TOMAH

Submit: Application

Pay Rate: 12.92

Status: FULL-TIME

Job Code: 230308S

Qualifications: High School Diploma or GED certificate is required. All casino employees will be subject to the Criminal and Background restrictions of the HCN. Must be bondable and licensable according to tribal policy. Must have one (1) year money handling experience. WORKING CONDITIONS: Must have the ability and willingness to work assigned schedule which includes nights, weekends and holidays as required. Cannot be color blind. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, risk of electrical shock and second hand tobacco smoke. The noise level in the work environment is usually moderate.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

SLOT SERVICE TECHNICIAN II

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-TOMAH-CASINO

Location: TOMAH

Submit: Application

Pay Rate: 16.15

Status: FULL-TIME

Job Code: 230308T

Qualifications: High School Diploma or GED certificate is required. A two (2) year Degree in Electronics preferred. Must have six (6) months prior experience as a Slot Service Technician I or higher or equivalent experience in related field. Must be bondable and licensable according to tribal policy. Must pass the Slot Service Technician II test at time of interview. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

YOUTH COORDINATOR (1ST & 2ND SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - YOUTH CENTER

Location: TOMAH

Submit: Application and Resume

Pay Rate: 16.15

Status: FULL-TIME

Job Code: 221221L

Qualifications: High School Diploma or equivalent. Must adhere to all applicable confidentiality laws. Must lead a non-abusive lifestyle; alcohol-free, substance-free, and free of domestic violence required throughout employment. CPR certified or must be certified within 90 days of hire. Must maintain a valid Wisconsin driver's license, dependable transportation, and insurance. Two (2) years' experience working with youth in a structured program. Working experience facilitating youth discussion groups. Working experience with Microsoft; Outlook, Word, Excel, Access, PowerPoint and Publisher. Office setting. Classroom setting. Transportation setting. Large group setting. Frequent travel as assigned. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207(c) and shall be subject to a background investigation as a condition of employment.

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DUAL DIAGNOSIS THERAPIST (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - BEHAVIORAL HEALTH

Location: VARIOUS

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230208B

Qualifications: Master's Degree in Behavioral Health field (counseling, psychology, social work, etc.) AND Current Wisconsin State Licensure as Licensed Professional Counselor (LPC) or Licensed Clinical Social Worker (LCSW) or Licensed Marriage and Family Therapist (LMFT) at time of hire AND Current Wisconsin Substance Abuse Counselor (CSAC, SAC, SAC-IT) or Substance Abuse Specialty at time of hire. Valid driver's license, dependable transportation and proper insurance. American Heart Association Basic Life Support (BLS) CPR AED certification or ability to obtain within first three (3) months of hire. Three (3) year of experience conducting mental health and substance abuse therapy. Must include assessment, DSM-V diagnosis, treatment planning, and ongoing therapy interventions using evidence-based treatment models. Knowledge and understanding of the Ho-Chunk Nation culture, tradition and values. Integrative Care, Medical Assisted Treatment (MAT), and Psychiatry, collaboration experience preferred. Must be able to work in compliance with all applicable state and federal regulations and agency policies.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

DUAL DIAGNOSIS THERAPIST IN TRAINING (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - BEHAVIORAL HEALTH

Location: VARIOUS

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230208C

Qualifications: Master's Degree in Behavioral Health field (counseling, psychology, social work, etc.) AND Current Wisconsin State Licensure as Professional Counselor Training License (PC-TL) or Advanced Practiced Social Worker (APSW) or Marriage and Family Therapist Training License (LMFT-TL) at time of hire AND Current Wisconsin Substance Abuse Counselor (CSAC, SAC, SAC-IT) or Substance Abuse Specialty at time of hire. Valid driver's license, dependable transportation and proper insurance. American Heart Association Basic Life Support (BLS) CPR AED certification or ability to obtain within first three (3) months of hire. One (1) year of experience conducting mental health and substance abuse therapy. Must include assessment, DSM-V diagnosis, treatment planning, and ongoing therapy interventions using evidence-based treatment models. Knowledge and understanding of the Ho-Chunk Nation culture, tradition and values. Integrative Care, Medical Assisted Treatment (MAT), and Psychiatry, collaboration experience preferred. Must be able to work in compliance with all applicable state and federal regulations and agency policies.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

PEER RECOVERY SPECIALIST (EVENINGS/WEEKENDS)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - BEHAVIORAL HEALTH

Location: VARIOUS

Submit: Application

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 230208J

Qualifications: Maintain a safe and healthy environment when working in the community. Attend and participate in staff meetings. Attend in-service training and conferences as required. WORKING CONDITIONS: Work is performed primarily in the community serving people with mental health, substance use and life needs. Work schedule to meet the needs of the people being served. Must be respectful of diverse economic and cultural backgrounds. Must be able to work with community members in different stages of recovery. Must be able to work in stressful and unpredictable situations. Must be able to transport residents to emergency services if appropriate.

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FOOD SERVICE WORKER-MAINTENANCE (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF EDUCATION - HOOCAK EE COONI

Location: WI. DELLS

Submit: Application

Pay Rate: 12.70

Status: FULL-TIME

Job Code: 230118I

Qualifications: Must have a High School Diploma or equivalent. Must be able to pass all federal and state licensing requirements to include background checks, annual physical, and TB screening. Must possess or be willing to obtain CPR/AED and First Aid training within 90 days of employment and update as needed. Must complete Early Childhood I & II within 12 months of employment. Must have a valid driver's license, dependable transportation and proper insurance. Food Preparation courses or one (1) year of equivalent experience is required. WORKING CONDITIONS The duties of this position are primarily performed in the kitchen and in a classroom setting.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

TAU MAINTENANCE WORKER 2 (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - TRIBAL AGING UNIT

Location: WI. DELLS

Submit: Application

Pay Rate: 18.48

Status: FULL-TIME

Job Code: 230125N

Qualifications: Must have high school diploma or equivalent. Must maintain a valid Wisconsin driver's license and insurance. Must have or acquire a CPR certificate. Must promote a positive, non-abusive, healthy lifestyle. Must adhere to all applicable confidentiality laws. Must have two (2)-four (4) years' experience in home maintenance and repair. Experience in safety, handling saws, hammers, and power tools related to job assignment. WORKING CONDITIONS: Must be willing to work in all types of weather conditions and be willing to travel to various locations as needed. Conditions will vary outdoor heat and cold, cramped work areas, some night work, winter travel under varying road conditions. Continuous lifting, carrying, pushing, and/or pulling, climbing and balancing, stooping, kneeling, crouching, crawling, walking and standing. Must have ability to work nights and weekends as needed.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

BARTENDER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-F&B

Location: WITTENBERG

Submit: Application

Pay Rate: 9.98 +TIPS

Status: FULL-TIME/PART-TIME

Job Code: 230215B

Qualifications: Must have a High school diploma or equivalent. One to three years of appropriate experience. State Bartender's Certification required. Must have a valid driver's license, dependable transportation and proper insurance.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

CAGE CASHIER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-CAGE

Location: WITTENBERG

Submit: Application

Pay Rate: 14.40

Status: FULL-TIME/PART-TIME

Job Code: 230215C

Qualifications: Must have High School Diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Must follow chain-of-command. One (1) to three (3) years appropriate experience. WORKING CONDITIONS: Casino setting loud, office setting. Cannot be colorblind. Must have good eyesight and full dexterity in both hands. Infrequent lifting of up to 100 lbs. Primary lifting requirements is 10-25 lbs. on consistent basis. Must be able to stand stoop and bend for long periods of time.

NOTE

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CAGE SHIFT SUPERVISOR (SWING)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-CAGE

Location: WITTENBERG

Submit: Application and Resume

Pay Rate: 19.94

Status: FULL-TIME

Job Code: 230222B

Qualifications: Must have high school diploma or GED. . All casino employees will be subject to the Criminal and background restrictions of the Ho-Chunk Nation. Must be BONDABLE. Maintain confidentiality and professionalism at all times. Two (2) years training in accounting or related field. Three years' experience in bookkeeping, accounting or responsible cash handling. Computer and supervisory experience desirable. WORKING CONDITIONS: Casino setting loud, office setting. Must have good eyesight. Must have dexterity in both hands. Primary lifting requirements is 10-25 pound on a consistent basis/must be able to walk. Stoop bend and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

CASINO HOST/HOSTESS (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-MARKETING

Location: WITTENBERG

Submit: Application and Resume

Pay Rate: 15.51

Status: FULL-TIME

Job Code: 230104J

Qualifications: High school diploma or equivalent is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and hold a gaming license throughout employment. Previous Casino Host experience or Player Development in a gaming operation. Gaming industry experience is preferred. Customer service experience is preferred. WORKING CONDITIONS Office setting. Must have the ability and willingness to work assigned schedule including nights, weekends, holidays and extended unscheduled hours when required to meet operational needs. Noisy, smoky and sometimes stressful in a fast paced multi-tasking environment. Combination of standing (possibly long periods of time), sitting, walking, reaching and bending. All outdoor weather conditions possible, including but not limited to: hot/humid, sub-zero, rainy, snow/icy or sunny.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CERTIFIED NURSING ASSISTANT (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

Location: WITTENBERG

Submit: Application and Resume

Pay Rate: 14.40

Status: FULL-TIME

Job Code: 230222H

Qualifications: Must have high school diploma or equivalent. Certified Nurse Assistant certification is required. Current First Aid/CPR certification or must be obtained within one (1) month of hire date. Must be 21 years of age or older. Must promote a healthy, non-abusive lifestyle. Valid Driver's license, dependable transportation and proper insurance are required. WORKING CONDITIONS: All health care services are in the home and community setting. Traveling is a necessity. Be available to work in other Health office locations as assigned by supervising CHN and CHN Supervisors. Work performed in the community is sometimes subject to conditions ranging from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, and animals. In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.

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COUNT TEAM MEMBER (3RD SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-COUNT

Location: WITTENBERG

Submit: Application

Pay Rate: 18.84

Status: FULL-TIME/PART-TIME

Job Code: 221221B

Qualifications: Must have a high school diploma or equivalent. MUST BE BONDABLE. Must be able to obtain a gaming license. Valid driver's license, dependable transportation and proper insurance is preferred. One year experience in responsible cash handling position is required. One (1) year experience in the knowledge of computer systems, personal computers and applications is preferred. WORKING CONDITIONS: Required to work a flexible schedule including extended hours, weekends and holidays. Must have dexterity in both hands. Work area is NOT smoke, noise or dust free. Ability to squat, twist, bend, lift, carry, grasp, walk, and stand for long periods of time.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

COUNTER SERVER/ CASHIER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-F&B

Location: WITTENBERG

Submit: Application

Pay Rate: 11.08

Status: FULL-TIME/PART-TIME

Job Code: 230125A

Qualifications: Should have experience in work with assembling food products/merchandising. High school diploma or GED.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

DISHWASHER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-F&B

Location: WITTENBERG

Submit: Application

Pay Rate: 11.08

Status: FULL-TIME/PART-TIME

Job Code: 230301E

Qualifications: Promotes positive public relations and employee relations. Must maintain confidentiality. Proper cleaning, handling, sanitation and storage of dishes, silverware, glassware, pot, and pans. Maintain dishwashing equipment; keep work area clean, orderly and sanitized. Maintain and enforce health standards. Able to maintain proper food safety and sanitation procedures. Will train. High school diploma or equivalent desired.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

ELECTRICIAN I (1ST SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

Location: WITTENBERG

Submit: Application

Pay Rate: 12.19

Status: FULL-TIME

Job Code: 230125Q

Qualifications: High School Diploma or equivalent, GED. All casino employees will be subject to the Criminal and background restrictions of the Ho-Chunk Nation. Obtain Power Industrial Truck certification within 6 months of hire date. Follow Ho-Chunk Nation ERA continuously. Maintain compliance with the Ho-Chunk Nation's Occupational Safety and Health Program Act of 2002 continuously. Have training in math, electricity, mechanical drawing, science and shop. WORKING CONDITIONS Sub-zero to hot/humid temperatures. Confined spaces. Noisy gaming floor. Smoking environment. All levels of heights.

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ENVIRONMENTAL SERVICE HEAVY DUTY CLEANER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-FACILITIES

Location: WITTENBERG

Submit: Application

Pay Rate: 15.51

Status: FULL-TIME

Job Code: 230125C

Qualifications: High School Diploma or equivalent is required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Maintain in compliance with the Ho-Chunk Nation Occupational and Safety and Health Program Act of 2002. Must be bondable. Dependable transportation is required. Maintain confidentiality. Minimum of one (1) year experience of utilization of industrial machinery. Prior professional experience is preferred: Knowledge, understanding, or previous training of cleaning, chemicals, and applications. **WORKING CONDITIONS:** Able to work nights, weekends, and holidays as assigned. Smoking atmosphere. All conditions related to weather. Must be able to stoop, kneel, reach, stretch, push, pull, bend, twist, lift, and climb.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

FOOD AND BEVERAGE JANITOR (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-F&B

Location: WITTENBERG

Submit: Application

Pay Rate: 11.08

Status: FULL-TIME/PART-TIME

Job Code: 230125E

Qualifications: Will train, but some food service or custodial experience is preferred. Must be able to lift 50 pounds. High school diploma or equivalent desired.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

FOOD SERVER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-F&B

Location: WITTENBERG

Submit: Application

Pay Rate: 8.86+TIPS

Status: FULL-TIME/PART-TIME

Job Code: 230201F

Qualifications: High school diploma or equivalent desired.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

GENERAL MANAGER-FACILITIES (DAYS)

Closing Date:

Open Until Filled

DEPARTMENT OF ADMINISTRATION - FACILITIES

Location: WITTENBERG

Submit: Application and Resume

Pay Rate: 25.48

Status: FULL-TIME

Job Code: 230301F

Qualifications: Bachelor's degree in science or related field preferred. Associate degree in facility management. This position requires a complete Criminal Background Investigation. International Facilities Manager Association member preferred. Must be a notary public and maintain throughout employment. Valid driver's license and proper insurance required. Four years' experience in facility management. Experience working in a community based service organization preferred. **WORKING CONDITIONS:** Interior office, exterior grounds, off site exterior grounds, fitness center, natatorium, medical governmental, storage, and other facilities as assigned. Must wear authorized uniform and accessories at all times while on-duty including mandated personal safety equipment. Sit, stand, walk swim, climb and descend stairs, as well as work in high places as duties require. Work varied hours including weekends, evening, overnights and hybrid work shifts.

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GRAPHIC DESIGNER (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-MARKETING

Location: WITTENBERG

Submit: Application and Resume

Pay Rate: 19.94

Status: FULL-TIME

Job Code: 230104K

Qualifications: Bachelor's Degree in Graphic Design from an accredited 4-year college or university. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and hold a gaming license throughout employment. Valid driver's license, dependable transportation and proper insurance. At least three years of experience in graphic design or related field. At least three years of experience producing computerized graphics within a PC or Macintosh environment. Experience in web page design
WORKING CONDITIONS Office setting. Noisy, smoky and sometimes stressful in a fast paced multi-tasking environment. Combination of standing (possibly long periods of time), sitting, walking, reaching and bending. All outdoor weather conditions possible, including but not limited to: hot/humid, sub-zero, rainy, snow/icy or sunny.

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GUEST SERVICE REPRESENTATIVE (2ND SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG WITT-HOTEL

Location: WITTENBERG

Submit: Application

Pay Rate: 14.40

Status: FULL-TIME

Job Code: 230104D

Qualifications: High school graduate or equivalent. Must have 1 year of customer service experience. Must have a minimum of 3 months of cash handling experience. Requires keyboarding, standing, walking, writing, and hearing and visual perception. Must have dependable transportation. **WORKING CONDITIONS:** Office setting.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

MAINTENANCE SPECIALIST

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-FACILITIES

Location: WITTENBERG

Submit: Application

Pay Rate: \$15.51

Status: FULL-TIME

Job Code: 230308M

Qualifications: High School diploma or equivalent. One (1) to Two (2) years of general maintenance experience. Demonstrated working knowledge of electrical, plumbing, HVAC, masonry, and carpentry and grounds. Demonstrated working knowledge of inventory of all units, tools, and materials of real property. Demonstrated working knowledge of techniques involved in inspections, analyzing, and repair of simple to complex maintenance problems. Demonstrated working knowledge of chemical usage, storage, and disposal preferred. Demonstrated working knowledge of personal protective equipment preferred. Must be bondable. Able to work nights, weekends, and holidays as assigned. Must have a valid driver's license, liability insurance. Dependable transportation and proper insurance Smoking environment. All conditions from hot/humid to sub-zero weather.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

NIGHT AUDITOR (3RD SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG WITT-HOTEL

Location: WITTENBERG

Submit: Application

Pay Rate: 15.51

Status: FULL-TIME

Job Code: 230118F

Qualifications: High school diploma or equivalent. Minimum of two-year experience in accounting and bookkeeping; and one-year experience at a hotel front desk and handling cash preferred. Must have good written and oral communication skills. Ability to work varying hours and days (including weekends and holidays). Requires keyboarding, writing, standing, sitting, and walking. Must be bondable. Must have dependable transportation. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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*Some of the jobs posted may require a gaming license.

*All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

PANTRY PREP COOK (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-F&B

Location: WITTENBERG

Submit: Application

Pay Rate: 11.08

Status: FULL-TIME/PART-TIME

Job Code: 230125K

Qualifications: Able to follow rules of food sanitation and safety. Excellent cooking skills. High school diploma or equivalent desired. 2-4 years of appropriate experience preferred.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

PRODUCTION COOK (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-F&B

Location: WITTENBERG

Submit: Application

Pay Rate: 12.19

Status: FULL-TIME/PART-TIME

Job Code: 230125L

Qualifications: Excellent cooking skills, able to follow proper sanitation and food safety guidelines. High school diploma or GED. 1-3 years of appropriate experience preferred.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

PROMOTIONS HOST/HOSTESS (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-MARKETING

Location: WITTENBERG

Submit: Application

Pay Rate: 15.51

Status: FULL-TIME

Job Code: 230104O

Qualifications: High School diploma or equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and hold a gaming license throughout employment. No experience is required. Office setting. Must have the ability to work varying hours and days, including nights, weekends and holidays. Noisy, smoky and sometimes stressful in a fast paced multi-tasking environment. Combination of standing (possibly long periods of time), sitting, walking, reaching and bending. All outdoor weather conditions possible, including but not limited to: hot/humid, sub-zero, rainy, snow/icy or sunny. Facilities with an ancillary site may include travel between site locations.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

PROMOTIONS SHIFT SUPERVISOR (VARIES)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-MARKETING

Location: WITTENBERG

Submit: Application

Pay Rate: 17.73

Status: FULL-TIME

Job Code: 230104M

Qualifications: High School diploma or equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable and hold a gaming license throughout employment. No experience is required. Prior supervisory experience is preferred. Customer service experience is preferred. Word processing background is preferred. WORKING CONDITIONS: Must have the ability to work varying hours and days, including nights, weekends and holidays to meet operational need. Noisy, smoky and sometimes stressful in a fast paced multi-tasking environment. Combination of standing (possibly long periods of time), sitting, walking, reaching and bending. All outdoor weather conditions possible, including but not limited to: hot/humid, sub-zero, rainy, snow/icy or sunny.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

SECURITY OFFICER (1ST & 3RD SHIFT)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-SECURITY

Location: WITTENBERG

Submit: Application

Pay Rate: 16.62

Status: FULL-TIME

Job Code: 230104N

Qualifications: Must have a high school diploma or GED equivalent. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be bondable. Must be able to obtain and maintain a Gaming License. Must maintain confidentiality. Must have reliable transportation, a valid driver's license and proper insurance where applicable. Must have a minimum of one (1) year formal security or law enforcement training or experience (military or civilian). Security training or experience may be waived with a minimum of two (2) years military service. WORKING CONDITIONS May be exposed to a smoking environment frequently. May be exposed to an elevated noise level. While performing the duties of this job, is required to stand, walk, talk and hear. Is occasionally required to sit, run, climb, balance, stoop, kneel, crouch and crawl. Is occasionally required to lift and/or move up to twenty five (25) pounds and may be required to lift and/or move up to one hundred (100) pounds or more with assistance. May occasionally be exposed to all outside weather conditions for extended periods. Ability to work irregular hours and extended shifts including late nights, early mornings, weekends and holidays.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

SLOT SERVICE TECHNICIAN 2 (1ST,2ND & 3RD SHIFTS)

Closing Date:

Open Until Filled

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-SLOTS

Location: WITTENBERG

Submit: Application

Pay Rate: 16.62

Status: FULL-TIME

Job Code: 230104L

Qualifications: High School Diploma or GED certificate is required. A two (2) year Degree in Electronics preferred. Must have six (6) months prior experience as a Slot Service Technician I or higher or equivalent experience in related field. Must be bondable and licensable according to tribal policy. Must pass the Slot Service Technician II test at time of interview. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

SURVEILLANCE AGENT (SWING/GRAVE SHIFT)

Closing Date:

Open Until Filled

GAMING COMMISSION - HCG-WITTENBERG-SURVEILLANCE

Location: WITTENBERG

Submit: Application

Pay Rate: 16.62

Status: FULL-TIME

Job Code: 221228C

Qualifications: Must possess a high school diploma or equivalent. Must have at least one year of higher education. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Must be able to obtain a Gaming License. Possession of working vehicle, valid driver's license and proper insurance. Must have some experience in surveillance/military or criminal justice related field, one (1) year preferred. Four (4) years of casino gaming experience will waive surveillance or criminal justice requirement. WORKING CONDITIONS Must have eyesight correctable to 20/20 with no color blindness. Be able to sit for extended periods of time and observe in close quartered areas. Must be able to work flexible hours as required by the Surveillance Department. Be able to work in a low light environment. Be able to work in a smoke filled environment (gaming floor). Be able to observe CCTV monitors for extended periods of time.

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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/15/2023

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APPLY & INQUIRE AT: Ho-Chunk Gaming - Wittenberg, N7198 US Hwy 45, Wittenberg, WI 54499, (715) 253-3183 - FAX

SURVEILLANCE INVESTIGATOR (DAYS)

Closing Date:

Open Until Filled

GAMING COMMISSION - HCG-WITTENBERG-SURVEILLANCE

Location: WITTENBERG

Submit: Application and Resume

Pay Rate: 17.73

Status: FULL-TIME

Job Code: 221228D

Qualifications: Must have two (2) years of higher education and three (3) years of surveillance related experience. Must have a minimum of six (6) months of gaming experience. Two (2) years investigative experience in a corporate environment preferred. Experience and education non-waiverable, due to the sensitivity of the position. thorough knowledge of all table games and slot machines in play on property. Thorough knowledge of investigative techniques/undercover operations; different types of surveillance and security equipment. Knowledge of court room procedures. Must be able to obtain a gaming license. Must have eyesight correctable to 20/20 with no color blindness. Possession of working vehicle, valid driver's license and proper insurance. Must be able to travel in/out of state. Must be physically able to work at heights in excess of 10 feet. Must be able to sit for extended periods and observe in close quartered areas. Must be able to work flexible hours as required by the Surveillance Department. Must be able to interview subjects one on one, in a close proximity environment. Must be able to work in a low light environment. Must be able to work in a smoke filled environment (gaming floor). Must be able to observe CCTV monitors for extended periods.

APPLY & INQUIRE AT: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SYSTEMS ADMINISTRATOR (8A-430P)

Closing Date:

Open Until Filled

DEPARTMENT OF ADMINISTRATION - INFORMATION TECHNOLOGY

Location: WITTENBERG

Submit: Application and Resume

Pay Rate: 23.27

Status: FULL-TIME

Job Code: 230208M

Qualifications: Specifically working with Mitel MiVoice Business Systems, MSL servers and Cisco switching and routing. Experience with BICSI cabling standards. Minimum of 2-year degree in Computer Science or Information Management. Minimum MCSA in Windows 2000 or 2003, CompTia Network+ Certification. Recommended CCNA Certification. Experience with routing, cabling, installation of networking operating systems, switches, VLAN's, and interfacing with multiple topologies and environments. Experience in troubleshooting, diagnosis and correction of system failures. Knowledge of database systems concepts. Background in Tribal or Government programs; Gaming Operations; HIPAA requirements. Must be available flexible work schedules; on-call needed. Must comply with tribal drug testing policy. Valid driver license, dependable transportation and proper insurance. Business casual, ADA-compliant facility

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