

# Academic Year 2023-2024



Dear Ho-Chunk Student,

The Higher Education Division is committed to helping you attain your educational and professional goals. In order to be considered for a Ho-Chunk Scholarship, you must meet the following requirements:

- Be an enrolled Ho-Chunk member;
- Be interested/accepted/enrolled in a progressive degree program at an accredited Title IV non-profit institution of higher learning (subject to approval);
- Properly file a Free Application for Federal Student Aid (FAFSA) each academic year;
- Complete the Ho-Chunk Scholarship Application (recommended **90 days** prior to start date) no later than **absolute deadline** – first day of class; \*
- Funding maximums are determined by degree type you are pursuing and prorated for part-time attendance. Funding is determined by standard semester terms, students pursuing coursework online, evening classes, or attending quarter based schools will be calculated into an equivalent semester ratio.

\* Students are provided one opportunity (per degree level) to qualify for a scholarship after the deadline with a letter that explains the student’s late application.

The following is needed to complete the funding process:	Timeline
1. <b>Ho-Chunk Scholarship Application (HSA)</b> Complete one application each academic year	May 1 <sup>st</sup> or as soon as accepted and/or committed to a school after January 1 <sup>st</sup>
<i>Academic Year includes both fall and spring terms; Applications will not be processed after the absolute deadline (first day of classes)</i>	
2. Complete a 2023-2024 <b>Free Application for Federal Student Aid (FAFSA)</b> - file/update annually	<a href="https://studentaid.gov/h/apply-for-aid/fafsa">https://studentaid.gov/h/apply-for-aid/fafsa</a>
3. <b>Acceptance Letter:</b> Tech/two-year campus students <b>Admission Letter:</b> Four year and graduate students	As soon as possible
4. <b>Class schedule</b> , including your name, academic term, school name, and number of credits	As soon as you register
5. Itemized school <b>billing statement</b> , including your name, academic term, school name, and breakdown of expenses	As soon as it is posted to your student account
6. <b>Financial Aid Award Summary</b> provided by the school (i.e., financial aid, scholarship, grants and loan offer)	As soon as it is posted to your student account
7. <b>Official transcript</b> (only if previously funded)	As soon as grades are posted for term
8. Copy of your <b>Certificate Degree of Indian Blood (CDIB)</b> Request from Tribal Enrollment Office	As soon as possible –required once, except for changes in legal name

Funding of Last Resort Clause: Full-time students accepted into a four-year program, and determined by the school’s Financial Aid Office as need-based, may require some original documents due to federal funding source.

For more information visit: <https://ho-chunknation.com/government/executive-branch/education/>  
E-mail us at: [higher.education@ho-chunk.com](mailto:higher.education@ho-chunk.com)

## Student Rights and Responsibilities

As a participant in the Ho-Chunk Nation Scholarship Program:

1. I agree that participation in this program is **strictly voluntary**; once an award is used, I acknowledge my requirement to abide by the minimum qualifications of the scholarship. I further understand violations may result in repayment of the award in full.
2. I hereby acknowledge that I have read and fully understand the rules, terms, and conditions of the Higher Education Division Operating Policy and agree to abide by said rules, terms, and conditions of the policy and scholarship award letter.
3. I understand that my failure to comply with all such rules, terms and conditions, currently existing or as amended or modified in the Higher Education Division Operating Policy, may result in probation, suspension and/or a financial obligation that is my responsibility.
4. I understand and agree if I withdraw, drop out, or am expelled from any classes, or if I reduce the initial number of credits, or classes taken, I must provide written notification to the Higher Education Division immediately as funding may result in the return of scholarship funding to the Ho-Chunk Nation Higher Education Division. I further understand that failure to do so may result in my probation, suspension and/or a financial obligation that is my responsibility.
5. I understand that the Ho-Chunk Nation assumes no responsibility and no liability for any effects that the Scholarship Program may have on any other funding anticipated or actually received by the participant, including but not limited to; Welfare, Social Security, Supplemental Security Income (SSI), Medicare, or other grants, scholarships and/or fellowships provided by any private, state, or federal entities currently existing or created in the future.
6. I acknowledge that the funding process may take several weeks to complete, and that it is in my best interest to apply early. I understand that the Ho-Chunk Scholarship I am applying for cannot be processed until all supporting documents have been submitted by me.
7. **I further acknowledge my financial responsibility for school fees and charges until awarded and sent to the school.**
8. I understand and agree that funds may be returned due to changes in my enrollment status or failure to maintain Satisfactory Academic Progress (SAP).
9. I understand the difference between General Welfare Exclusion Payments (non-taxable) and Per-Capita payments (taxable income), as they relate to completing my Federal Aid Application properly. You may call HCN Department of Justice or HCN Treasury Departments for additional clarification.
10. When applicable, I understand that it is my responsibility to **report the value of my Per-Capita Trust Fund** when I complete my FAFSA.
11. I further understand if assets are not properly listed on the FAFSA, it will delay or make me ineligible for Ho-Chunk Scholarship until it is resolved.
12. I understand my tax filing responsibility to claim all required per-capita payment and/or trust I receive from the Ho-Chunk Nation on my taxes and list them properly on my FAFSA each year.

For policy information visit: <https://ho-chunknation.com/government/executive-branch/education/>



**Ho-Chunk Nation Scholarship Application**

439A00-



Tribal ID Number	Legal Last Name	First Name	MI	Previous/Maiden name/AKA
-	/	/		<input type="checkbox"/> Phone <input type="checkbox"/> E-mail <input type="checkbox"/> Mail

Social Security Number	Date of Birth (MM/DD/YY)	Preferred Name	Preferred Communication
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Mailing Address (while attending school)	City	State	Zip
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Permanent Address (if different from mailing address)	City	State	Zip
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( ) -	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
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Primary Phone Number	Print E-Mail	Gender
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FAFSA Filing Date (MM/YY)	College/University you will attend	College/University Location: City/State
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Marital Status	Number of Dependents	Completion of 2021 Income Tax Filing? <input type="checkbox"/> Y <input type="checkbox"/> N <small>(General Welfare Exclusion Payments are not included, only per-capita payments)</small>
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Previous Higher Education Division funding received:  Y  N List Years: \_\_\_\_\_

I have read and agree to the Ho-Chunk Nation Higher Education Operation Policy, Student Rights and Responsibilities, which include my responsibility to file the taxes on my Ho-Chunk Nation per-capita payments and trust fund (when applicable) as listed on page (2). I acknowledge my responsibility for payment of all school charges and fees until my scholarship has been determined, awarded, and sent to the school. I further acknowledge scholarship funds may be returned due to changes in enrollment status or failure to maintain Satisfactory Academic Progress (SAP).  Y  N

**Parental Information:**

Father's Name: \_\_\_\_\_ Tribal Affiliation: \_\_\_\_\_

Mother's Maiden Name: \_\_\_\_\_ Tribal Affiliation: \_\_\_\_\_

**Student Consent & Release of Information:**

The information given by me on this form is accurate and complete to the best of my knowledge. By signing this application, I am granting permission for my post-secondary institution or prospective institution to share my information, including STUDENT FAFSA RECORD INFORMATION to the Ho-Chunk Nation Higher Education Division. I give permission for my financial aid and academic information to be shared among the following funding agencies: Bureau of Indian Affairs, Ho-Chunk Nation, State, the Financial Aid Office, and Academic Advisors at my school. I understand I may be required to complete a separate release of information for any additional inquiries.

Student Signature

Student's Legal Name (printed)

Date

Submitting an application in the recommended timeline provides for the Higher Education Division staff to communicate with you and your school to finalize your scholarship. Applying on or near deadline only delays and possibly reduces available aid.



**Student Profile**

To better suit your educational needs, we want to know more about you. Please tell us about your education goals. Secondly, what are your career goals upon degree completion?

Describe the way in which you would be willing to contribute to the work of the Ho-Chunk Nation after you complete your degree program. It is our hope that our students will share their expertise with our people.

**Number of Credits Earned in Intended Degree:**

Freshman 1-30     Sophomore 31-60     Junior 61-90     Senior 91-120     Graduate # credits \_\_\_\_\_

**Current Degree Program:**

Technical Diploma/Certificate     Associate     Bachelor’s     Master’s     Juris /Doctorate     Doctorate  
Program/Major : \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_  
Double Major/Minor: \_\_\_\_\_ Remaining Credits Needed to Graduate: \_\_\_\_\_

**Other Benefits/Employment:**

U.S. Veteran:  N  Y    Military Benefits:  State  Federal  Military Discount  Parent/Spouse  N/A  
Present Employment:    Employed:  N  Y    Work Status While Attending School:  Full-time  Part-time  N/A  
Current Ho-Chunk Nation Employee:  N  Y    Department: \_\_\_\_\_    Division: \_\_\_\_\_

I am interested in receiving information on the following:

- Academic Advising                       Financial Advising                       Disability Services/Accommodations
- Internship Opportunities                 Study Abroad                               Tutoring
- Ho-Chunk Nation Employment         Mentorship Opportunities             Ho-Chunk Nation Language

I understand that it is my responsibility to report changes regarding my contact information (legal name, address, phone, and e-mail), enrollment status, and changes to my financial aid to the **higher.education@ho-chunk.com** student e-mail. I further understand it is my responsibility to **provide a degree audit report each year.** \_\_\_\_\_ Date degree audit submitted.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Student’s Legal Name (printed)

\_\_\_\_\_  
Date

For optimal processing, please send all electronic correspondence to the [higher.education@ho-chunk.com](mailto:higher.education@ho-chunk.com) student e-mail account