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**IN THE
HO-CHUNK NATION JUDICIARY**

ADMINISTRATIVE ORDER

**In re: Building Closure (HCN Employee
Appreciation Day)**

Order No.: **Admin. 24-12**

WHEREAS, the Ho-Chunk Nation General Council delegated judicial authority to the Ho-
Chunk Nation Judiciary pursuant to the CONSTITUTION OF THE HO-CHUNK NATION, ART. VII, § 4;
and,

WHEREAS, the General Council delegated legislative authority to the Ho-Chunk Nation
Legislature pursuant to CONST., ART. V, § 1(a); and,

WHEREAS, the Legislature adopted the HO-CHUNK NATION JUDICIARY ESTABLISHMENT
AND ORGANIZATION ACT, pursuant to its constitutional authority as articulated in CONST., ART. V,
§ 2(a); and,

WHEREAS, “[t]he Judiciary shall have exclusive authority and responsibility to employ
personnel and to establish written rules and procedures governing the . . . operation of the courts”
pursuant to JUDICIARY ACT, para. 1.5c; and,

WHEREAS, the Legislature approved the job description of the Chief Judge pursuant to
its constitutional authority as articulated in CONST., ART. V, § 2(f); and,

WHEREAS, the Legislature confirmed that “[t]he Chief Judge is responsible for the
overall Tribal Court System . . .” in the job description; and,

WHEREAS, the Chief Judge has routinely entered administrative orders pertaining to the
administration of the courts since the foundation of the Judiciary; and,

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WHEREAS, the Tribal Headquarters shall be closed on the 2nd day of August, 2024 for Employee Appreciation Day.

NOW, THEREFORE, BE IT RESOLVED THAT THE CHIEF JUDGE ENTERS THE FOLLOWING ADMINISTRATIVE ORDER EFFECTIVE UPON THE DATE OF SIGNATURE:

Wa Ehi Hocira shall be closed for business on Friday, August 2, 2024, to allow employees to participate in the Ho-Chunk Nation Government Employee Appreciation Day that begins at 8:00 a.m. CDT in Pittsville, WI. Employees must attend events throughout the remainder of the work day, i.e. employees may not depart prior to 3:00 p.m. CDT. Employees who choose not to attend the Employee Appreciation Day must take Paid Time Off (PTO) as approved by their supervisor. Consequently, the Judiciary shall extend case filing deadlines a single business day until Monday, August 5, 2024. The Court apologizes for any inconvenience.

Ho-Chunk Nation Court System
P.O. Box 70
Black River Falls, WI 54615
(715) 284-2722 or 800-434-4070



Jo Deen B. Lowe

Honorable Jo Deen B. Lowe
Chief Trial Court Judge

7/23/2024
Date