

## HO-CHUNK NATION OFFICE OF THE PRESIDENT

# Passport Reimbursement Procedure

All tribal members and first line decendants are required to submit the following items in order to receive a reimbursement:

- A receipt showing payment for a new or renewal passport dated 01/20/25 or later until this Executive Order or its objectives have been lifted
- A completed Request for Information form from the Office of Tribal Enrollment granting OOP permission to verify member's enrollment status or biological parent's status.
- First line descendants are required to show their birth certificate with an enrolled member listed as their biological parent.
- A completed W-9 Form

Forms can be emailed back to <u>OOP.HELP@HO-CHUNK.COM</u> or physical copies may be dropped off in the Office of the President.

Once all documents have been received, Office of the President staff shall ensure requisites are met and will initiate the reimbursement process.

Please allow 4-6 weeks for processing.

# Ho-Chunk Nation Office of Tribal Enrollment **Request for Information** REQUESTOR \_\_\_\_\_Tribal ID #\_\_\_\_\_ Name:

ess \_\_\_\_\_ Phone # \_\_\_\_\_Fax # \_\_\_\_\_

Pick Up Mail / Email

Email Address

Address:

.

Note to Requestor: The Ho-Chunk Nation Discovery Act (hereinafter "Act"), Act generally prohibits disclosure of information in proceedings where the Ho-Chunk Nation (hereinafter "Nation") is not a party without the prior written approval of the Ho-Chunk Nation Attorney General and a notarized release of information from the Tribal Member. Tribal Member information is highly confidential and without such approval and notarized release, the Nation cannot release such information as requested.

#### **INFORMATION REQUESTED**

Certificate Degree of Indian Blood	Name Change	Newsletter (Hocak Worak )
Family Tree		*Other

	MIN You must enter two (2	OR INFORMA ) of the three (3) id		low
Childs Name	DOB	TID (last 4 #)	SSN (last 4 #)	Relationship to Child
OTHER pecific information requeste explanation why specific information to (Name Release information to (Name hereby authorize the Ho-Chu	e and Address/Fax #)	Office of	of the Ph	
Introy authorize the Ho-ent		any million matrixin a	5 51400 a a 5 6 1 6 1	
lignature			Date	
ertificate of Notary Public	In the State of	County of		this document was
ertificate of Notary Fublic				
erimeate of Notary Public	Signed before me or	n this	day of	in the year
ermicate of Notary Public			day of	

P.O. Box 129 Black River Falls, WI 54615 ~ (715)284-7824 / 1(800)331-7824 ~ Fax: (715)284-7634 Email: enrollmentinfo@ho-chunk.com

Form W-9
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Befor	e yo	bu begin. For guidance related to the purpose of Form W-9, see Purpose of Form, below.			
0	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)				
on page 3.	2 Business name/disregarded entity name, if different from above.				
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.   Individual/sole proprietor C corporation S corporation Partnership Trust/estate		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):		
fen.	LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)		Exempt payee code (if any)		
Print or type. Specific Instructions		Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.	Exemption from Foreign Account Tax Compliance Act (FATCA) reporting		
		Other (see instructions)	code (if any)		
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions		(Applies to accounts maintained outside the United States.)		
See	5	Address (number, street, and apt, or suite no.). See instructions. Requester's name a	ame and address (optional)		
	6	City, state, and ZIP code			
	7	List account number(s) here (optional)			
Par	tl	Taxpayer Identification Number (TIN)	curity number		
backu	p w	r TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid ithholding. For individuals, this is generally your social security number (SSN). However, for a lien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other			

resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also What Name and Number To Give the Requester for guidelines on whose number to enter.

#### Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign	Signature of
	U.S. person

1

Date

or

Employer identification number

## **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification. New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## **Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



# HO-CHUNK NATION OFFICE OF THE PRESIDENT

MĄĄŠUSGA | JON GREENDEER PRESIDENT OF THE HO-CHUNK NATION

#### **ROSALIND CLEVELAND** PUBLIC RELATIONS OFFICER

FOR THE HO-CHUNK NATION

800.726.7509 OR 715.284.9343 EXT 11104 ROSALIND.CLEVELAND@HO-CHUNK.COM

Press Statement – For Immediate Release January 30, 2025

## Executive Order Statement RE: Ho-Chunk Nation Tribal I.D. Fee Waiver, Certificate Degree of Indian Blood Processing, & U.S. Passport Reimbursement

The Trump Administration has prioritized a policy focused a mass deportation of unauthorized immigrants by increasing Immigration and Customs Enforcement (ICE) agents directed to apprehend and detain individuals who've entered the country illegally. Identity verification is a concern among members of federally recognized tribes causing a lot of anxiety for indigenous families.

As a result and as a responsibility of our Ho-Chunk Nation to ensure and provide for the health, safety, and welfare of each of our tribal members, we are undertaking steps to assist in preventing unnecessary detention and/or questioning related to identity verification and validation.

**Therefore** I, President Jon Greendeer, hereby issue this Executive Order directing the Heritage Preservation Department Enrollment Division to waive the \$25 fee for Ho-Chunk Tribal Identification cards beginning on February 3, 2025. Online link for mail order IDs will be published on the Ho-Chunk Nation's homepage and will require the application to be completed in full. The Heritage Preservation Department Enrollment Division maintains the responsibility to ensure validity and safety of ID processing and disbursement from identity theft or other mishandlings of personal proprietary information. All Tribal I.D.s paid for before this Executive Order and after January 20, 2025 are eligible for reimbursement.

**Further**, I direct the Heritage Preservation Department Enrollment Division to process upon request, a qualifying tribal members' CDIB as supportive documentation of not only Native American blood, lineage, and U.S. Citizenship.

**Finally**, I direct the Office of the President through the Executive Accounts Manager to develop procedures and execute a 100% reimbursable payment program to enrolled tribal members and their first line descendants (children thereof) who furnish proper receipt of passport costs which will be effective January 20, 2025. Passports are the country's most valid form of Real I.D. and U.S. citizenship.

The Ho-Chunk Nation will continue to go beyond this Executive Order to oversee the protection and safety of tribal members, their families, and descendants. Please be patient as we initiate these measures in accordance with the aforementioned Order.

Im Greendeer

/Mąąšųsga | Jon Greendeer President of the Ho-Chunk Nation